

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
April 7, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on April 7, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Kris Riemann, representing the City of Gulfport
Mayor Billy Skellie, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Billy Hewes, City of Gulfport, Director

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Ms. Cindy Lamb, Pickering Engineering Firm
Ms. Jenna Bennett, Team Waste
Mr. Ben Hunter, The Focus Group

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

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A. Public Comments – Mayor Gilich opened the floor for public comments.

Ms. Jenna Bennett advised the Board that she is no longer serving as the Harrison County Beautification Director. She is now working with Team Waste as a Marketing Representative.

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B. Approval of Board Meeting Minutes dated March 3, 2016

Mr. Gombos made a motion to approve the Board Meeting minutes dated March 3, 2016, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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C. Approval of Special Board Meeting Minutes dated March 3, 2016

Mr. Gombos made a motion to approve the Special Board Meeting minutes dated March 3, 2016, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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D. Approval of Board Meeting Minutes dated March 17, 2016

Mr. Gombos made a motion to approve the Board Meeting minutes dated March 17, 2016, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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E. Approval of Special Board Meeting Minutes dated March 23, 2016

Mr. Gombos made a motion to approve the Special Board Meeting minutes dated March 23, 2016, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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F. Approval of Wastewater Claims Docket dated April 8, 2016

Mayor McDermott made a motion to approve the April 8, 2016 HCUA Claims Docket, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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G. Technical Committee Minutes

Mr. Gombos made a motion to accept the Technical Committee meeting minutes dated March 30, 2016, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

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H. a — Financial Reports – Non-CDBG

Mr. VanCourt provided a brief overview of the current budget status. Two state loans have been paid off: West Long Beach and West Orange Grove loans. He reported all systems are under budget, with the exception of the Canal Road system.

H. b – Financial Reports – CDBG

Mr. Newton stated that the CDBG program is coming to a close. The projects that remain are the S14, S18, W19/S21 projects.

He stated there may be approximately \$2 million remaining in the grant at this time.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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Old Business

I. 1 a – None

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New Business

CDBG

I. 2 a 1 – S12d Work Order No. 1 – Certificate of Substantial Completion

Mayor McDermott made a motion to approve S12d Work Order No.1 – Certificate of Substantial Completion based on the recommendation of Mr. Newton, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the certificate is attached hereto as exhibit "D".

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I. 2 a 2 – S12d Work Order No. 2 – Certificate of Substantial Completion

Mayor Skellie made a motion to approve S12d Work Order No. 2 – Certificate of Substantial Completion based on the recommendation of Mr. Newton, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the certificate is attached hereto as exhibit "E".

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I. 2 a 3 – S12d Work Order No. 3 – Certificate of Substantial Completion

Mayor Skellie made a motion to approve S12d Work Order No. 3 – Certificate of Substantial Completion based on the recommendation Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the certificate is attached hereto as exhibit "F".

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I. 2 a 4 – S12d Revision No. 5 to Work Order No. 2 (Final)

Mr. Newton stated the revision represents an increase of 155 days. The revised final completion date is December 18, 2015. There is an overall decrease in the amount of \$57,145.25.

Mayor McDermott made a motion to approve S12d Revision No. 5 to Work Order No. 2 (Final) seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "G".

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I. 2 a 5 – W19/S21 Reduction in Retainage – Hemphill Construction Company

Mr. Gombos made a motion to approve W19/S21 Reduction in Retainage – Hemphill Construction based on the recommendation of Mr. Newton, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the request is attached hereto as exhibit "H".

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Non – CDBG

I. 2 b 1 – Communications Proposal – The Focus Group

There was a discussion regarding how to evaluate the success of the Communications/outreach plan.

Mayor Gilich recommended that measurable benchmarks be established to evaluate the success of the communications/outreach program.

Mr. Gombos made a motion to accept the Communications Proposal from The Focus Group, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the proposal is attached hereto as exhibit "I".

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J. Executive Director's Report.

Mr. Scharr presented the FY 2015 over/under results:

- Biloxi – credit of \$351,572.47
- Gulfport – credit of \$417,043.29
- Long Beach – credit of \$203,473.36
- Pass Christian – credit of \$32,618.96
- D'Iberville – owes \$36,476.17
- Harrison County - \$319,597.25

The total over-payment of \$1,287,829.16.

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K. Executive Session

Mayor Gilich asked if there was a need for Executive Session.

Mr. Simpson stated there was need for Executive Session.

Mayor McDermott made a motion to go into closed session, seconded by Supervisor Middleton. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

The Board entered into Closed Session to discuss the need for Executive Session.

Mr. Simpson stated that there are litigation and personnel matters that need to be discussed in Executive Session.

Mayor McDermott made a motion to enter into Executive Session to discuss personnel matters, seconded by Supervisor Ladner. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

Mayor McDermott made a motion to exit the Executive Session and return to normal Open Session, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken during Executive Session.


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L. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

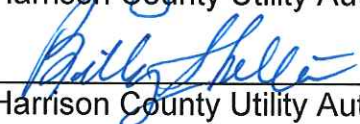
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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