

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
December 20, 2018

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on December 20, 2018 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor George Bass, City of Long Beach, Director  
Mr. Mike Leonard, representing the City of Biloxi  
Mr. Al Gombos, representing the City of D'Iberville  
Mayor Billy Hewes, City of Gulfport, Director  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Supervisor Marlin Ladner, Harrison County (1), Director  
Mr. Steve Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofu" Gilich, City of Biloxi, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Tim Holleman, Boyce Holleman & Associates  
Ms. Cindy Lamb, Pickering Firm  
Ms. Brynn Joachim, The Focus Group  
Mr. Jason Overstreet, Overstreet & Associates  
Mr. Scott Burge, BMA Engineering  
Ms. Lindsay Spurnier, Cypress Environmental  
Mr. Damon Torricelli, Neel-Schaffer  
Mr. Reed Bryant, Seymour Engineering  
Ms. Jenna Bennett, Waste Management  
Ms. Colby Cantrell, Pelican Waste  
Mr. Charles Roberts, Pelican Waste  
Ms. Jolene Johnson, Waste Pro  
Mr. Bobby Knesal, Utility Partners  
Mr. Derrel Wilson, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**  
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**B. Public Comments**

Mayor Bass opened the floor for public comments. There were no public comments.

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**C. Approval of the Claims Docket dated December 21, 2018**

Mr. Scharr advised the board of a revision to the claims docket. He stated that an invoice for Pelican Waste was added to the solid waste portion of the claims docket. The new total for the solid waste claims docket is \$697,996.23.

Mr. Gombos made a motion to approve the Revised Claims Docket dated December 21, 2018, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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**Non-Agenda Discussion**

Mayor McDermott asked about the outcome of the court hearing last week.

Mr. Tim Holleman provided the Board with a report on the court hearing for the case between HCUA and the City of Gulfport. He advised that the court granted a summary judgement in favor of HCUA. The judgement is being prepared and circulated among counsel for review. He stated that he does expect the decision

to be appealed. Mr. Holleman stated that he did ask Mr. Scharr to prepare a bill for the City of Gulfport.

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**D. Approval of Board Meeting Minutes dated December 6, 2018**

Mr. Gombos made a motion to approve the Board Meeting Minutes December 6, 2018, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".  
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**E. Financial Report**

Ms. Christian provided the board with a financial report as of November 30, 2018.

Mayor McDermott made a motion to accept the Financial Report as presented, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the report is attached hereto as exhibit "D".  
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**Old Business**

**F. 1 a – Tabulation of Evaluations – Environmental Consulting and Engineering**

**F. 1 b – Tabulation of Evaluations Consulting Engineering Services for SP-12 & SP-13 Projects**

Mr. Scharr proposed the Board could consider interviewing all firms instead of only interviewing the top firms as recommended by the technical committee. The interviews can be scheduled prior to the next board meeting.

Mayor Bass stated that he would like for the Board to review all submittals and then interview each firm.

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The Board will not have the January 3, 2019 board meeting, due to scheduling conflicts because of the State Legislative Session in Jackson.  
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Mayor McDermott made a motion to have board members review all submittals and interview all firms on January 16, 2019, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the memorandum is attached hereto as exhibit "E".  
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## **New Business**

### **F. 2 a – The Focus Group – FY 2019 Addendum for Public Outreach/Marketing**

Supervisor Ladner requested the board be provided with a periodic report on their activities.

Mayor Hewes would like to have the Focus Group provide a presentation of past efforts and future plans before approving it.

Mayor Hewes made a motion to table the Focus Group – FY 2019 Addendum for Public Outreach/Marketing, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. The item is tabled.

A copy of the substantial completion is attached hereto as exhibit "F".

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**F. 2 b – Keegan Bayou SBR No. 3 Liner – Change Order No. 1**

Mr. Leonard made a motion to approve Keegan Bayou SBR No. 3 Liner – Change Order No. 1, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the change order is attached hereto as exhibit "G".

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**F. 2 c – AVL Engagement Agreement for FY 2018 Audit**

Supervisor Ladner made a motion to approve the AVL Engagement Agreement for FY 2018 Audit, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the agreement is attached hereto as exhibit "H".

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**F. 2 d – Holiday Schedule**

Mayor McDermott made a motion to approve the HCUA holiday schedule as presented, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".



**H. Solid Waste Report**

Mr. Alan Lane provided a monthly report of solid waste operations. He distributed the holiday schedule for solid waste collection. Mr. Lane said this information is being advertised and distributed to member agencies.

Mr. Gombos made a motion to accept the Solid Waste Report, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

|                     |       |     |
|---------------------|-------|-----|
| Biloxi              | voted | aye |
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion passed. A copy of the solid waste report is attached hereto as exhibit "J".



**I. Executive Director's Report**

There was no Executive Director's Report.



**J. Executive Session**

There was no need for an Executive Session.



**K. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

|        |       |     |
|--------|-------|-----|
| Biloxi | voted | aye |
|--------|-------|-----|

|                     |       |     |
|---------------------|-------|-----|
| Gulfport            | voted | aye |
| D'Iberville         | voted | aye |
| Long Beach          | voted | aye |
| Harrison County (1) | voted | aye |
| Harrison County (2) | voted | aye |
| Pass Christian      | voted | aye |

The motion to adjourn passed.

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Harrison County Utility Authority  
  
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Harrison County Utility Authority