

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
October 17, 2019

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on October 17, 2019 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor George Bass, City of Long Beach, Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. Wayne Miller, representing the City of Gulfport  
Supervisor Marlin Ladner, Harrison County (1), Director  
Supervisor Connie Rockco, Harrison County (2), Director  
Mr. Steven Simpson, Wise Carter Attorneys, Esquire  
Mr. John Wilson, Interim Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator  
Ms. Mary Bourdin, HCUA Financial Consultant

ABSENT:

Mayor Billy Hewes, City of Gulfport, Director  
Mr. Steven Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Ms. Cindy Lamb, Pickering Firm  
Ms. Brynn Joachim, The Focus Group  
Mr. Bernie Parker, The City of Long Beach  
Ms. Jenna Bass, Waste Management  
Mr. Damon Torricelli, Neel-Schaffer  
Mr. Shawn Wozencraft, Michael Baker  
Mr. Jason Overstreet, Overstreet & Associates  
Mr. Bruce Newton, Digital Engineering  
Mr. Derrel Wilson, Utility Partners  
Ms. Colby Cantrell, Pelican Waste

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mr. Gombos called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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**B. Public Comments**

Mr. Gombos opened the floor for public comments. There were no public comments.

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**C. Approval of HCUA Claims Docket dated October 18, 2019**

Mayor Bass made a motion to approve the Claims Docket dated October 18, 2019, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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**D. Approval of Special Board Meeting Minutes dated September 30, 2019**

Mayor Gilich made a motion to approve the Special Board Meeting Minutes dated September 30, 2019, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

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**E. Approval of Board Meeting Minutes dated October 3, 2019**

Mayor Bass made a motion to approve the Board Meeting Minutes dated October 3, 2019, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

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**F. Technical Meeting Minutes dated October 9, 2019**

Mayor Bass made a motion to accept and spread upon the minutes the Technical Committee Meeting Minutes dated October 9, 2019, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "E".

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**G. Financial Report**

Mr. Wilson provided the board with a Financial Report as of September 30, 2019.

Mayor Bass made a motion to accept the Financial Report, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "F".

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### **H. Marketing Report**

Ms. Brynn Joachim, of the Focus Group, provided the board with a monthly marketing summary report.

No action required. A copy of the report is attached hereto as exhibit "G".

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### **I. Solid Waste Report**

Mr. Lane provided the Board with a Solid Waste Report for September 2019.

No action required. A copy of the report is attached hereto as exhibit "H".

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#### **I. 1 - Solid Waste Fines from July – September 2019**

Mr. Lane stated Pelican Waste had seven (7) fines for \$800.00 and Waste Management had one (1) fine for \$100.00, during this time period.

He recommended releasing retainage to Waste Management and Pelican Waste less the amount of the fees as listed.

Mayor Bass made a motion to assess the Solid Waste Fines from July – September 2019 as recommended and release the remaining retainage, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "I".

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### **Old Business**

#### **J. 1 a – None**

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**New Business**

**I. 2 a – RFP for Emergency and Minor Construction Services**

Mayor Bass made a motion to approve the RFP for Emergency and Minor Construction Services, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "J".  
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**I. 2 b – Sunkist Pump Station Rehabilitation 2019 – Substantial Completion and Pay Application No. 1 – DNA Underground**

Mr. Wilson advised the project was completed as of September 30, 2019.

Supervisor Ladner made a motion to approve Sunkist Pump Station Rehabilitation 2019 – Substantial Completion and Pay Application No. 1 – DNA Underground, seconded Mayor Bass A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "K".  
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**I. 2 c – Keegan Bayou Roof Repair Project – Substantial Completion and Payment Application No. 1 – Mandal's Inc.**

Mr. Wilson advised the project was completed as of October 10, 2019.

Mayor Bass made a motion to approve Keegan Bayou Roof Repair Project – Substantial Completion and Pay Application No. 1- Mandal’s, Inc., seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit “L”.

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### **I. 2 d – Wastewater O & M Contract**

Mayor Bass made a motion to approve the O &M Contract with Utility Partners, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the contract is attached hereto as exhibit “M”.

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### **I. 2 e – Accounting Software Upgrade - Discussion**

Mr. Wilson provided the Board with a progress report on the implementation of the new accounting software.

No action required. A copy of the memorandum is attached hereto as exhibit “N”.

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### **J. Executive Director’s Report**

Mr. Wilson announced the Keegan Bayou plant was nominated for MS Plant of the Year for the second consecutive year. They were awarded second place.

HCUA will be recognized by MDEQ and the MS Recyclers Association for our recycling program.

Mr. Gombos requested Mr. Wilson provide the board with a memorandum certifying that Utility Partners has met all aspects of the Request for Proposal, as previously requested at the September 25<sup>th</sup> technical committee meeting.

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**K. Executive Session**

Mr. Simpson advised that there was a need for Executive Session to discuss the S-14 litigation and a personnel matter.

Mayor McDermott made a motion to enter Executive Session, seconded by Mayor Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

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Mayor McDermott made a motion to exit Executive Session and return to Open Session, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken in Executive Session.

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**Motion**

Mr. Simpson stated the Board authorized legal counsel to negotiate and draft an employment contract for the Executive Director position.

Mayor Bass made a motion to authorize legal counsel to negotiate and draft an employment contract for the Executive Director position, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**L. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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