

Harrison County Utility Authority

Andrew "FoFo" Gilich, Mayor, City of Biloxi
Russell Quave, Mayor, City of D'Iberville
Billy Hewes, Mayor, City of Gulfport

Board of Directors

Executive Director
Donald E. Scharr, P.E.

George L. Bass, Mayor, City of Long Beach
Chipper McDermott, Mayor, City of Pass Christian
Angel Kibler-Middleton, Supervisor, Harrison County
Marlin Ladner, Supervisor, Harrison County

REQUEST FOR INFORMATION

Date of Request: _____ Name: _____

Address: _____

Information Requested: _____

Date of Document: _____ Document Pages: _____

Approved: _____ Denied: _____
Executive Director

Fee: _____

Explanation of fees charged:

- \$.40 per hard copy (single side only)
- \$.20 per digital copy
- \$25.00 - \$35.00 for maps (or actual printing cost) depending on size
- \$2.50 each for certified copies/transcripts per page
- \$10.00 per hour copy fee
- \$1.00 per sheet for faxes (plus phone charges)
- \$50.00 per hour for research time utilized in locating and/or determining eligibility for release (+ \$.40 per copy)
- \$10.00 per tape for copies of meetings
- \$50.00 per hour for computer records (+ \$.40 per copy)
- \$100.00 per hour for Engineering related research and computation (+\$.40 per copy)
- \$125.00 per hour for legal related research and computation and copy charge

If document is to be mailed - postage will be charged. All charges are to be paid in advance. Completed requests are accepted by fax, mail, email, or in-person. Please send email requests to Patra Roberts, at proberts@hcua-ms.us.