

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
November 19, 2015

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on November 19, 2015, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mr. Danny Boudreaux, representing Harrison County (2)  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Andrew "Fofu" Gilich, City of Biloxi, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. Malcolm Jones, representing the City of Pass Christian  
Supervisor Marlin Ladner, Harrison County (1), Director  
Mr. Donald Scharr, Executive Director, HCUA  
Mr. Russell Nobile, Wise Carter Attorneys  
Ms. Merri Ann Testa, Procurement Specialist, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. Michael VanCourt, Comptroller, HCUA  
Mr. Bart Clover, Wastewater/IT Coordinator, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA  
Mr. Reed Bryant, Staff Engineer, HCUA

ABSENT:

Mayor Chipper McDermott, City of Pass Christian, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Supervisor Joe Meadows, Harrison County (2), Director

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering  
Mr. Dan Gaillet, PW Director, City of Biloxi  
Mr. Chris Williams, BMA Engineering  
Mr. Jeff Riopelle, Knesal Engineering  
Mr. Derrel Wilson, Utility Partners  
Mr. Bobby Knesal, Utility Partners  
Ms. Elizabeth Raley, Raley & Raley

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

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**A. Public Comments** – Mayor Gilich opened the floor for public comments.  
There were no public comments.  
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**B. Approval of Wastewater Claims Docket dated November 20, 2015**

Mr. Gombos made a motion to approve the November 20, 2015 Wastewater Claims Docket, seconded by Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	abstained

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".  
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**C. Requests for Cash**

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$1,714,368.40.

Mr. Jones made a motion to approve the Request for Cash in the amount of \$1,714,368.40, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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**D. Technical Committee Minutes**

Mr. Gombos made a motion to approve the Technical Committee meeting minutes dated November 11, 2015, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**Old Business**

**E. 1 a – None**

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**New Business**

**CDBG**

**E. 2 a 1 – W13 – Term Bid 2008-07 Certificate of Substantial Completion for Work Order No. 5**

Mr. Newton stated the substantial completion certificate for the W13 project Work Ord No. 5 has been issued with a substantial completion date of November 5, 2015.

Mayor Hewes made a motion to approve the W13 – Term Bid 2008-07 Certificate of Substantial Completion for Work Order No. 5, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the work order is attached hereto as exhibit "D".

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**E. 2 a 2 – SCADA Construction Modification No. 7**

Mr. Newton stated the contract modification includes pressure monitoring at additional CTS sites, modification of battery back-up and primary voltage monitoring at various pump station sites, and the installation of water site security equipment at various CTS locations. The contract modification represents an increase of 62 days with revised completion date of January 31, 2016. There is an overall increase to the SCADA contract in the amount of \$74,118.00.

Mayor Hewes questioned the necessity of the modifications. There was discussion regarding whether the modifications are necessary to the system, since they were not included in the original design.

Mayor Skellie made a motion to approve the SCADA Construction Modification No. 7, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	nay
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "E".

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**E. 2 a 3 – W19– Term Bid 2008-02 Revision No. 3 to Work Order No. 2**

Mr. Newton stated the revision represents an increase of 49 days and an overall increase of \$5,846.21, with a revised completion date of April 5, 2016.

Mr. Gombos made a motion to approve the W19 – Term Bid 2008-02 Revision No. 3 to Work Order No. 2, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the work order is attached hereto as exhibit "F".

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**E. 2 a 4 – Amendment to Gouras & Associates Contract – Revisions to Contract Required by MDEQ/MDA (subject to MDEQ approval)**

Mr. Scharr stated this amendment is to amend the contract language, at MDEQ's request, to allow for grant eligibility of remaining administrator costs. No change in contract amount.

Mr. Jones made a motion to approve the Amendment to Gouras & Associates Contract – Revisions to Contract Required by MDEQ/MDA (subject to MDEQ approval), seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "G".

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**E. 2 a 5 – HARCUA-02 Budget Modification No. 61**

Mr. Scharr stated the budget modification is a time extension to extend the grant budget period through June 30, 2016.

Mr. Jones made a motion to approve the HARCUA-02 Budget Modification No. 61, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the budget modification is attached hereto as exhibit "H".

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## **Non – CDBG**

### **E. 2 b 1 – Recommendation for Approval of Contract with Seymour Engineering for the Old Highway 67 North Pump Station Project**

Mr. Wilson stated the proposed project is to collect and re-direct the sewer directly to the North D'Iberville Wastewater Treatment Plant. HCUA has developed a RFP and solicited a quote for engineering services from Seymour Engineering. Seymour's proposal was for \$45,550.00. Mr. Wilson is recommending awarding the contract to Seymour Engineering in the amount of \$45,550.00.

Mr. Gombos made a motion to award the contract to Seymour Engineering for the Old Highway 67 North Pump Station Project, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the recommendation is attached hereto as exhibit "I".

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## **H. Executive Director's Report.**

No Executive Director's report.

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**I. Executive Session**

Mayor Gilich asked if there was a need for Executive Session.

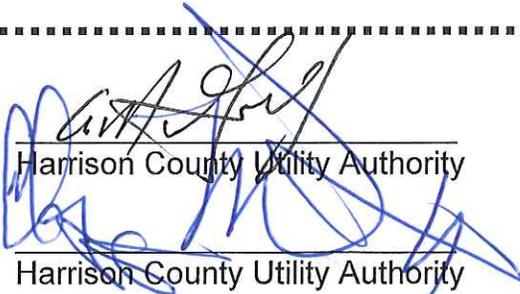
Mr. Nobile stated that there was no need for an Executive Session.

Mr. Nobile advised the Board that the S15 project has been formally closed by MDEQ and substantial completion has been issued. HCUA is waiting for the retainage to come back from Jay Bearden. There were some failures on the wells which have been corrected. There is an on-going dispute on whether HCUA should pay Jay Bearden directly or the sub-contractor. If negotiations cannot be worked out between the two parties, HCUA will pay the money into the courts via a procedure inter-pleader and allow them to settle the matter in court.

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**K. Adjourn** - At this time Mr. Gombos made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority  
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