

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
March 17, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on March 17, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mayor Billy Hewes, City of Gulfport, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mayor Billy Skellie, City of Long Beach, Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA
Mr. Reed Bryant, Staff Engineer, HCUA

ABSENT:

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Ms. Cindy Lamb, Pickering Engineering Firm

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

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A. Public Comments

Mayor Gilich opened the floor for public comments. There were no public comments.

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Amendment to the Agenda

Mr. Scharr requested that Central SCADA System – Construction Contract Modification No. 10 – Control Systems, Inc. be added to the agenda as item E. 2 a 6.

Mayor McDermott made a motion to amend the agenda to add item E. 2 a 6 – Central SCADA System – Construction Contract Modification No. 10 – Control Systems, Inc., seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Approval of Wastewater Claims Docket dated March 18, 2016

Mr. Gombos made a motion to approve the March 18, 2016 Wastewater Claims Docket, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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C. Requests for Cash

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$582,577.95.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$582,577.95 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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D. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee meeting minutes dated March 9, 2016, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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Old Business

E. 1 a 1 – None

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New Business

CDBG

E. 2 a 1 – Budget Modification No. 63

Mayor Hewes made a motion to approve CDBG Budget Modification No. 63 based on the recommendation of Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the budget modification is attached hereto as exhibit "D".

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E. 2 a 2 – S14 Term Bid 2014-01 Change Order No. 1 – Jay Bearden Construction

Mr. Newton stated the change order represents a change in quantities only. The contract amount and completion will remain the same.

Mayor McDermott made a motion to approve S14 Term Bid 2014-01 Change Order No. 1 – Jay Bearden Construction based on the recommendation of Mr. Newton, seconded by Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "E".

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E. 2 a 3 – W19 Term Bid 2008-02 Revision No. 3 to Work Order No. 1 – Yates & Sons Construction

Mr. Newton stated the revision represents an increase of 475 days. The revised final completion date is March 31, 2016.

Mr. Gombos made a motion to approve W19 Term Bid 2008-02 Revision No. 3 to Work Order No. 1 – Yates & Sons Construction, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "F".

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E. 2 a 4 – S21 Term Bid 2008-02 Revision No. 4 to Work Order No. 1 – Yates & Sons Construction

Mr. Newton stated the revision represents an increase of 475 days to the contract time. The revised completion date is March 31, 2016

Mr. Gombos made a motion to approve S21 Term Bid 2008-02 Revision No. 4 to Work Order No. 1 – Yates & Sons Construction, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is hereto as exhibit "G".

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E. 2 a 5 – S21 Term Bid 2008-02 Revision No. 7 to Work Order No. 2 – Yates & Sons Construction

Mr. Newton stated the revision represents an increase of \$15,572.00 for application of a polyurethane coating to the inverts of the pump station wet well and influent grinder manhole. The revision also represents an increase of 475 days to the contract time. The revised completion date is March 31, 2016.

Mr. Gombos made a motion to approve S21 Term Bid 2008-02 Revision No. 7 to Work Order No. 2 – Yates & Sons Construction, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "H".

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E. 2 a 6 – Central SCADA System – Construction Contract Modification No. 10 – Control Systems, Inc.

Mr. Newton stated contract modification is needed to add SCADA equipment to the W19 tank and S21 pump stations. The modification represents an increase of \$28,158.00 with a new substantial completion date of April 30, 2016.

Mr. Gombos made a motion to approve the Central SCADA System – Construction Contract Modification No. 10, Control Systems, Inc., seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the contract modification is attached hereto as exhibit "I".

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E. 2 b 1 – MDOT SR601-008 Sewer Relocation - Payment Application No. 28 for Volkert, Inc. (\$1,483.06) (contingent upon MDOT approval)

Mayor McDermott made a motion to approve the MDOT SR601-008 Sewer Relocation - Payment Application No. 28 for Volkert, Inc. (\$1,483.06) (contingent upon MDOT approval) based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "J".

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E. 2 b 2 – MDOT SR601-008 Sewer Relocation - Payment Application No. 29 for Volkert, Inc. (\$3,019.57) (contingent upon MDOT approval)

Mayor McDermott made a motion to approve MDOT SR601-008 Sewer Relocation - Payment Application No. 29 for Volkert, Inc. (\$3,019.57) (contingent upon MDOT approval) based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "K".

E. 2 b 3 – MDOT SR601-008 Sewer Relocation – Contractor Release of Retainage – Miller Enterprises, LLC. (contingent upon MDOT approval)

Mr. Gombos made a motion to approve MDOT SR601-008 Sewer Relocation – Contractor Release of Retainage – Miller Enterprises, LLC. (contingent upon MDOT approval) based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "L".

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E. 2 b 4 – MDOT SR601-008 Sewer Relocation – Program Management Release of Retainage – Volkert, Inc.

Mayor McDermott made a motion to approve MDOT SR601-008 Sewer Relocation – Program Management Release of Retainage – Volkert, Inc. based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "M".

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E. 2 b 5 – West Fritz Creek – Phase 1 Pay Request No. 11 (Final) for Magnolia Construction (\$124,556.91)

Mayor Hewes made a motion to approve the West Fritz Creek – Phase 1 Pay Request No. 11 (Final) for Magnolia Construction (\$124,556.91) based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the pay request is attached hereto as exhibit "N".

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E. 2 b 6 – West Fritz Creek Phase 1 - Change Order No. 2 (Summary Change Order)

Mr. Bryant stated the change order represents a decrease in the amount of \$229,451.79 and an increase of 22 days to the contract time.

Mr. Hewes made a motion to approve the West Fritz Creek Phase 1 – Change Order No. 2 (Summary Change Order) based on the recommendation of Mr. Bryant and Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "O".

E. 2 b 7 – Pineville CIAP No. 2 - Contractor Payment Application No. 1 for Saunders Construction (\$30,262.75) (contingent upon DMR approval)

Supervisor Ladner made a motion to approve the Pineville CIAP No. 2 – Contractor Payment Application No. 1 for Saunders Construction (\$30,262.75) (contingent upon DMR approval), seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment application is attached hereto as exhibit "P".

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E. 2 b 8 – Extension of Breaux Services Contract

Mr. Wilson recommended an extension of the Breaux Services contract through April 30, 2016 to allow adequate time for review of the bid submissions by the technical committee.

Mayor McDermott made a motion to approve the Extension of Breaux Services Contract, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the contract amendment is attached hereto as exhibit "Q".

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E. 2 b 9 – 2015- Utility Partners Retainage Evaluation Recommendation

Mr. Wilson stated the 2015 performance benchmarks have been audited. He recommended payment to Utility Partners in the amount of \$152,178.71.

Mr. Gombos made a motion to approve Utility Partners Retainage Evaluation in the amount of \$152,178.71, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian voted aye

The motion passed. A copy of the recommendation is attached hereto as exhibit "R".

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E. 2 b 10 – Agreement with City of Biloxi for the Operation of the S21/W19 Systems

Mr. Simpson stated he is working on a lease agreement to allow the City of Biloxi to operate and maintain the W19/S21 system. Mr. Simpson will present the lease agreement to the Board at the next board meeting.

No action required.

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E. 2 b 11 – Fiscal Year 2015 Draft Audit Report Update

Mr. VanCourt requested the Board schedule a special board meeting to review and formally accept the 2015 Draft Audit Report Update.

A special board meeting will be held on Wednesday, March 23, 2016 at 9:00 AM. No action required.

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H. Executive Director's Report

Mr. Scharr advised the Board that he has received approval from MDEQ for the amendment to the Gouras and Associates contract.

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I. Executive Session

Mayor Gilich asked if there was a need for Executive Session. Mr. Simpson stated there was need for Executive Session.

Mayor McDermott made a motion to go into closed session, seconded by Supervisor Ladner. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian	voted	aye
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The motion passed. The Board entered into Closed Session to discuss the need for Executive Session.

Mr. Simpson stated that there is a legal matter that need to be discussed in Executive Session.

Mayor McDermott made a motion to enter into Executive Session to discuss legal matters, seconded by Mayor Skellie. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

Mayor McDermott made a motion to exit the Executive Session and return to normal Open Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session. No action taken during Executive Session.

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K. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

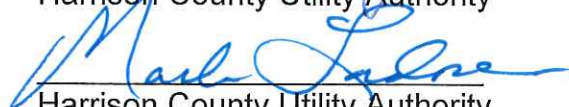
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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