HARRISON COUNTY UTILITY AUTHORITY

June 18, 2015

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on June 18, 2015 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mr. Danny Boudreaux, representing Harrison County
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Kris Riemann, representing the City of Gulfport
Mr. Damon Torricelli, representing the City of Biloxi
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Skellie, City of Long Beach, Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. John Wilson, O&M Manager, HCUA
Ms. Merri Ann Testa, Procurement Specialist, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. Bart Clover, Wastewater Coordinator, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Reed Bryant, Staff Engineer, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire

ABSENT:

Supervisor Joe Meadows, Harrison County (2), Director
Mayor Billy Hewes, City of Gulfport, Director
Mayor Andrew Gilich, City of Biloxi, Director

AUDIENCE:

Mr. John Stein, Operations Manager, Digital Engineering
Ms. Candice Cox, Office Manager, Digital Engineering
Ms. Lisa Verhovshek, Paralegal, Wise Carter
Mr. Jeff Riopelle, Vice President, Knesal Engineering
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Mr. Rick Chancey, Waste Pro
Mr. Ruppert Jemmott, Waste Pro

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mr. Riemann called the meeting to order. The following proceedings were had and done.

A. Public Comments – Mr. Riemann called for public comments. There were no public comments.

B. Approval of Wastewater Claims Docket dated June 19, 2015

Mr. Gombos made a motion to approve the June 19, 2015 Wastewater Claims Docket, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

C. Approval of Solid Waste Claims Docket dated June 19, 2015

Mr. Gombos made a motion to approve the June 19, 2015 Solid Waste Claims Docket, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian	Voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

D. CDBG - Requests for Cash

On behalf of Gouras & Associates - CDBG Grant Administrator, Mr. Scharr recommended the approval of the Requests for Cash in the amount of $442,690.55 based on the written recommendation of the Grant Administrator.

Mayor McDermott made a motion to approve the Requests for Cash in the amount of $442,690.55, based on the recommendation of the Executive Director and Grant Administrator, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the RFC summary is attached hereto as exhibit "C".

E. 2 a 1 - HARCUA-02 Budget Modification Number 58

On behalf of Gouras & Associates - CDBG Grant Administrator, Mr. Scharr recommended approval of HARCUA-02 Budget Modification 58 based on the recommendation of the Grant Administrator. The budget modification represents no change in the grant amount. This budget modification is necessary to move funds to facilitate project closeouts.

Mayor McDermott made a motion to approve HARCUA-02 Budget Modification Number 58, based on the recommendation of the Executive Director, Grant Administrator, and Program Manager, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Budget Modification is attached hereto as exhibit "D".

E. 2 a 2 – S12d Work Order No. 3 – Necaise Change Order – A. Garner Russell

Mr. Scharr requested that this item be tabled to allow time to receive pricing information.

Mayor McDermott made a motion to table item E. 2 a 2 – S12d Work Order No. 3 – Necaise Change Order – A. Garner Russell, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

E. 2 a 3 – S14 W. Gulfport Regional Interceptor Rebid – Recommendation of Bid Award - $2,251,662.50 (contingent upon MDEQ approval)

Mayor McDermott made a motion to approve bid award of the S14 W. Gulfport Regional Interceptor Rebid to Jay Bearden Construction in the amount of $2,251,662.50 based on the recommendation of Wise Carter, Digital Engineering, Knesal Engineering (contingent upon MDEQ approval), seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Bid Recommendation is attached hereto as exhibit "E".

E. 2 a 4 - W19/S21 Biloxi Broadwater System Improvements Rebid – Recommendation of Bid Award – Hemphill Construction - $1,985,620.00 (contingent upon MDEQ approval)

Supervisor Ladner made a motion to approve the bid award for W19/S21 Biloxi Broadwater System Improvements Rebid to Hemphill Construction in the amount of $1,985,620.00 (contingent upon MDEQ approval), seconded by Mr. Torricelli. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Bid Recommendation is attached hereto as exhibit "F".

E. 2 a 5 - Revised Amendment No. 2 to Grant Administrator Services Contract – Gouras & Associates ($235,143.84)

Mr. Scharr stated the amendment is being recommended for the purpose of securing grant funding by MDEQ for the additional costs for grant administrator services provided by Gouras & Associates.

Mayor McDermott made a motion to approve the Revised Amendment No. 2 to Grant Administrator Services Contract with Gouras & Associates in the amount of $235,143.84, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Amendment is attached hereto as exhibit "G".

Non-CDBG

E. 2 b 1 – 2015 Solid Waste House Count

Mayor McDermott made a motion approve the 2015 Solid Waste House Count, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the House Count is attached hereto as exhibit "H".

E. 2 b 2 – Recommendation for Third Party Inspection Services for Repair of E. Biloxi (Keegan Bayou) WWTF Wet Well – Pickering Engineering – Time and Materials Not-to-Exceed $16,900.00

Mr. Torricelli made a motion to approve the selection of Pickering Engineering for Third-Party Inspection Services for Repair of E. Biloxi (Keegan Bayou) WWTF Wet Well (Time and Materials Not to Exceed $16,900) based on the recommendation of the Executive Director, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Recommendation is attached hereto as exhibit "I".

F. Executive Director's Report

Mr. Scharr stated that HCUA will hold a Special Board Meeting to conduct a work-session regarding the allocation of costs to member agencies. The meeting will be held on Thursday, June 25, 2015 at 9 AM. Mr. Scharr provided each Board member with copies of contracts for their respective municipalities. He asked that the Board members review the contracts prior to next week's work session.

Mr. Scharr stated that HCUA will eliminate multiple Claims Dockets. The Board will be presented one Claims Docket in the future.

G. Executive Session

Mr. Riemann requested that the Board enter into Closed Session to determine the need for an Executive Session.

Mayor McDermott made a motion to go into closed session, seconded by Mr. Torricelli.

Mr. Simpson stated that there is a resolution to some potential litigation that needs to be discussed in Executive Session.

Mayor McDermott made a motion to enter into Executive Session to discuss litigation matters, seconded by Supervisor Ladner. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

Mr. Torricelli made a motion to exit the Executive Session and return to normal Open Session, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken during Executive Session.

I. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

Harrison County Utility Authority

Harrison County Utility Authority