

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
July 11, 2019

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on July 11, 2019 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Hewes, City of Gulfport, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mr. Danny Boudreaux, representing the Harrison County (1)
Mr. Steve Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. John Wilson, O & M Manager, HCUA

ABSENT:

Mayor George Bass, City of Long Beach, Director
Supervisor Connie Rockco, Harrison County (2), Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Ms. Kim Marmalich, AVL, Inc.
Mr. Andy Phelan, Pickering Firm
Mr. Shawn Wozencraft, Michael Baker International
Ms. Colby Cantrell, Pelican Waste
Ms. Jenna Bennett, Waste Management
Mr. Derrel Wilson, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mr. Gombos called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Installation of Officers

The new officers for the July 2019 – June 2020 are as follows:

1. City of D'Iberville's Director will be the Authority's President, Mayor Quave
2. City of Gulfport's Director will be the Authority's Vice-President, Mayor Hewes
3. City of Biloxi's Director will be the Authority's Secretary, Mayor Gilich.

Mayor McDermott made a motion to approve the Installation of Officers as presented, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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C. Public Comments

Mr. Gombos opened the floor for public comments. There were no public comments.

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D. Approval of the Claims Docket dated July 12, 2019

Mayor McDermott made a motion to approve the Claims Docket dated July 12, 2019, seconded by Mr. Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "C".

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E. Approval of Special Board Meeting Minutes dated June 17, 2019

Mayor Gilich made a motion to approve the Special Board Meeting Minutes dated June 17, 2019, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

F. Approval of Board Meeting Minutes dated June 20, 2019

Mr. Gombos made a motion to approve the Board Meeting Minutes dated June 20, 2019, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "E".

Old Business

G. 1 a – None

New Business

G. 2 a - Request to Advertise – Keegan Bayou Administrative Building Roof Replacement

Mayor Gilich made a motion to approve the Request to Advertise – Keegan Bayou Administrative Building Roof Replacement, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "F".

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G. 2 b – Sunkist Pump Station Rehabilitation Bid Tabulation & Request to Award

Mayor Hewes made a motion to approve Sunkist Pump Station Rehabilitation Bid Tabulation & Request to Award, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "G".

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G. 2 c - HCUA Finance Issues

Mr. Scharr advised the board that he has been working with AVL to develop an approach to maintain the immediate and ongoing responsibilities of the Financial Officer, since Ms. Christian's resignation. Mr. Scharr recommended the following actions:

1. Approval of the engagement letter with AVL for payroll processing assistance.
2. Approval of the engagement letter with Ms. Janie Schmidt for consulting services related to the implementation of the integrated accounting software before October 1, 2019.
3. Authorization to make employment offer to proposed candidate for the position of Financial Officer

Mayor McDermott made a motion to approve the recommendations for maintaining the financial operations as listed, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	nay
D'Iberville	voted	aye

Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "H".

Mr. Simpson advised the board should go into Executive Session to discuss the recommended candidate for the Financial Officer position.

The board elected to go into Executive Session for further discussion of the proposed candidate for the Financial Officer position.

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H. Executive Session

Mayor McDermott made a motion to enter Executive Session, seconded by Mr. Boudreaux. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

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Mayor McDermott made a motion to exit Executive Session and return to Open Session, seconded by Mayor Hewes. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken during Executive Session.

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Motion

Mayor McDermott made a motion to proceed with the recommendations from the Executive Director regarding the financial operations, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed.

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I. Executive Director's Report

Mr. Scharr advised the overall recycling participation last month was at 34 percent. Long Beach and Pass Christian were both at 40 percent.

Mr. Scharr stated HCUA received notification that the U.S. Treasury has approved the BP Price Brothers project. A meeting will be held with MDEQ next week.

He advised that he is currently working on submitting a project list through the BP portal prior to the deadline at the end of this month. The project list will be presented to the board along with a resolution. He advised the submittal requires a commitment to pay a 20 percent local share.

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J. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

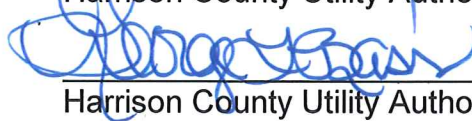
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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