

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
July 19, 2018

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on July 19, 2018 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor George Bass, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. Kris Riemann, representing the City of Gulfport  
Mr. Danny Boudreaux, representing Harrison County (2)  
Supervisor Marlin Ladner, Harrison County (1), Director  
Mr. Mike Leonard, representing the City of Biloxi  
Mr. Russell Nobile, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofu" Gilich, City of Biloxi, Director  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Bernie Parker, City of Long Beach  
Ms. Cindy Lamb, Pickering Firm  
Mr. Andy Phelan, Pickering Firm  
Mr. Damon Torricelli, Neel Schaffer  
Mr. Tommy Thibodeaux, Pelican Waste  
Mr. Roddie Matherne, Pelican Waste  
Mr. Charles Roberts, Pelican Waste  
Ms. Jenna Bennett, Waste Management  
Mr. Derrel Wilson, Utility Partners  
Mr. Bobby Knesal, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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**B. Public Comments**

Mayor McDermott opened the floor for public comments. There were no public comments.

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**C. Election of Officers**

Mr. Gombos made a motion to approve the transition of officers of the Harrison County Utility Authority for the term of July 2018 to June 2019 as listed below, seconded by Supervisor Ladner:

Mayor George Bass as President  
Mayor Rusty Quave as Vice-President  
Mayor Hewes as Secretary

A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the List of Officers is attached hereto as exhibit "B".

Mayor Bass presided over the remainder of the meeting.

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**D. Approval of the Claims Docket dated July 20, 2018**

Mayor McDermott made a motion to approve the Claims Docket dated July 20, 2018, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "C".

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**E. Approval of Board Meeting Minutes dated July 5, 2018**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated July 5, 2018, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

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**F. Financial Report**

Ms. Christian provided the Board with a financial report as of June 30, 2018. No action was required.

A copy of the financial report is attached hereto as exhibit "E".

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**New Business**

**G. 1 a – Army Corps of Engineers Funding – Planning Study**

Mayor McDermott made a motion to approve the Army Corps of Engineers Funding and authorize the Executive Director to proceed with execution of the agreement, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian                      voted                      aye

The motion passed. A copy of the agreement is attached hereto as exhibit "F".

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**G. 1 b – Remaining FEMA Forgiveness Funds**

Mr. Scharr recommended the Board consider four potential projects for the allocation of the remaining FEMA funds.

Mayor McDermott made a motion to table the allocation of the FEMA Forgiveness Funds, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "G".

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**G. 1 c – Remaining Unallocated Bond Funds**

Mr. Scharr recommended the remaining unallocated bond funds, totaling \$248,398, be applied to HCUA's O & M Reserve account.

Mayor McDermott proposed using the funds to apply to the Corps of Engineers Planning Study Grant match.

Mayor McDermott made a motion to approve the allocation of the remaining Bond Funds based on debt service, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "H".

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**G. 2 d – Keegan Bayou SBR No. 3 Liner**

Mr. Leonard made a motion to approve the request to advertise for the Keegan Bayou SBR No. 3 Liner Repairs, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".

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**G. 2 e – Request for Proposals – Grinder Pump/Step System Operation and Maintenance**

Mr. Scharr presented the Board with the draft RFP for contract operations of the grinder pump systems, a proposal from Utility Partners, and his evaluation.

Mayor McDermott made a motion to table the Request for Proposals – Grinder Pump Operation and Maintenance, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "J".

The Board has requested the higher cost for contract operations be incorporated in the next draft budget to be reviewed at next week's budget workshop.

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**G. 2 f – Request to Advertise Church Avenue Repairs**

Mr. Leonard made a motion to approve the Request to Advertise Church Avenue Repairs, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "K".

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### **G. 2 g – Utility Partners – Waiver of Performance Bond**

Mayor McDermott made a motion to approve the Utility Partners Request for Waiver of Performance Bond, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the request is attached hereto as exhibit "L".

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### **G. 2 h – Third Party RPR Services - SOQ Submittals**

Mr. Scharr recommended having the Technical Committee serve as the review committee for the SOQ submittals.

Mr. Gombos made a motion to authorize the Technical Committee to review the Statement of Qualifications and make a recommendation to the Board, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "M".

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**Old Business**

**G. 2 a – S-14 Project Update**

Mr. Nobile advised that Mr. Simpson has received a response back from the attorneys for Jay Bearden Construction. A meeting has been scheduled for Wednesday, July 25, 2018 at 8:30 AM.

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**H. Solid Waste Report**

Mr. Scharr advised that HCUA is finalizing the house count numbers. The cities of Biloxi and D'Iberville still have to settle final numbers. He stated HCUA still needs clarification from legal counsel on the service to mobile home parks.

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**I. Executive Director's Report**

Mr. Scharr stated he met with MDEQ last week, regarding the BP funds. He advised that he is also meeting with the Covington Group this afternoon. BP funding is expected by the end of this year.

Mr. Scharr reminded the board of the budget workshop meeting on Thursday, July 26, 2018 at 9:00 AM to further review the draft budget for fiscal year 2019.

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**J. Executive Session**

There was no need for executive session.

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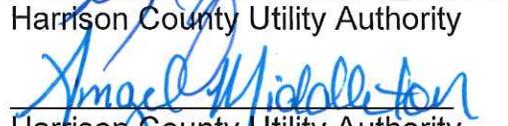
**K. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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