

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
April 20, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on April 20, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Malcolm Jones, representing the City of Pass Christian
Mayor Billy Hewes, City of Gulfport, Director
Mayor Billy Skellie, City of Long Beach, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mr. Danny Boudreaux, representing Harrison County (2)
Mr. Al Gombos, representing the City of D'Iberville
Mr. Russell Nobile, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Mr. John Wilson, O & M Manager, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Bruce Newton, Digital Engineering
Mr. Derrel Wilson, Utility Partners
Ms. Elizabeth Raley, Raley & Raley Consulting
Mr. Bill Hancock, City of D'Iberville – Ward II
Mr. Bernie Parker, City of Long Beach
Mr. Ethan Wise, Michael Baker International
Mr. Jon Bierd, Waste Pro
Ms. Cindy Lamb, Pickering Engineering
Ms. Margaret Murdock, City of Gulfport

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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A. Invocation and Pledge of Allegiance

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Motion to Amend the Agenda

Mayor Skellie made a motion to adopt the new amended agenda, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Public Comments

Supervisor Ladner opened the floor for public comments.

Mr. Gombos acknowledged HCUA staff, Mr. Jon Bierd, and the Waste Pro staff for their help with D'Iberville's Household Waste Clean-up day that was held on April 8, 2017. He stated the event was very successful and the support was much appreciated.

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C. Approval of HCUA Claims Docket dated April 21, 2017

Mr. Gombos made a motion to approve the April 21, 2017 HCUA Claims Docket, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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Old Business

D. 1 a - Approval of Board Meeting Minutes dated March 16, 2017

Mr. Gombos made a motion to approve the Board Meeting Minutes dated March 16, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	abstained

The motion passed. A copy of the minutes is attached hereto as exhibit "C".

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D. 1 b - Approval of Corrected Financial Report dated April 6, 2017

Mr. Gombos made a motion to approve the Corrected Financial Report dated April 6, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "D".

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D. 1 c - Master Plan Funding Consulting Contract Amendment – Raley & Raley Consulting (\$36,000)

Mr. Scharr advised this item was previously tabled, until Ms. Raley could address the Board.

Mr. Elizabeth Raley addressed the Board to recap her consulting activities during the previous year and to present a summary of her proposed efforts for the next twelve months.

There was discussion regarding utilizing the Board of Directors as part of the solicitation strategy.

Mayor Gilich requested a forecast of potential trips, so the directors can make plans to attend.

Mr. Gombos made a motion to approve the Master Plan Funding Consulting Contract Amendment – Raley & Raley Consulting (\$36,000), seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	nay
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "E".

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New Business - CDBG

D. 2 a 1 – Legal Services Contract Amendment No. 5 - Wise Carter

Mr. Jones made a motion to approve Legal Services Contract Amendment No. 5 – Wise Carter, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "F".

New Business – Non-CDBG

D. 2 b 1 – Master Planning Services Agreement – Amendment to Task Order No. 2 – Digital Engineering

Mr. Scharr has requested an amendment for additional support with the Master Planning efforts and completion of the Facilities Plan. The amendment represents an increase of \$16,280.

Mr. Gombos made a motion to approve the Master Planning Services Agreement – Amendment to Task Order No. 2 – Digital Engineering (\$16,280), seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "G".

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D. 2 b 2 – West Biloxi WWTF Capacitor Bank Project (MS Power Company)

Mr. Wilson stated the proposal is for Mississippi Power to provide design engineering and inspection of a project at the West Biloxi WWTF that would lower the power bill. The anticipated savings is approximately \$3,000 per month.

Mayor Gilich made a motion to approve West Biloxi WWTF Capacitor Bank Project - MS Power Company (subject to legal review of engineering services contract), seconded Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the proposal is attached hereto as exhibit "H".

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D. 2 b 3 – Declaration of Emergency for Repairs to Sunkist Force Main (Popps Ferry Causeway)

Mr. Scharr advised the Sunkist Force Main was damaged that leaked an estimated 50,000 gallons of raw sewage off of the Popps Ferry Causeway. A temporary clamp was placed on it. Repairs were completed the same week.

Mr. Nobile advised HCUA will be making a claim against the company that damaged the line.

Mr. Jones made a motion to approve the declaration of emergency, authorize the repairs to Sunkist Force Main (Popps Ferry Causeway) and include the report submitted by Mr. Wilson in the minutes, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".

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E. Solid Waste Report

Mr. Lane provided the Board with the solid waste reports for the month of March. Last month there were 274 complaints/requests received at the HCUA office. Eighty percent of the complaints were related to trash collection. Mr. Lane advised that Waste Pro has implemented a good plan to stay ahead of the demand.

Supervisor Ladner asked Mr. Bierd about the status of the garbage cans. Mr. Bierd advised the delivery is expected any day now.

Mr. Lane advised Waste Pro has completed an audit and are issuing notices to residents that have second cans and are not paying for them. If they do not pay for them, they will be picked up.

Mayor Skellie made a motion to accept the Solid Waste Report, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

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Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the solid waste report is attached hereto as exhibit "J".

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F. Executive Director's Report

Mr. Scharr advised the Board of an update on the BP funding process.

He advised the RFP for Solid Waste Collection went out for advertisement last week. A pre-bid meeting will be held Friday, April 21, 2017 at 9:00 AM.

There was a discussion regarding how recycling of glass material and ID-chips are addressed in the current RFP.

Mayor Hewes distributed a handout detailing the specifications that the City of Gulfport will include in their RFP.

A copy of Gulfport's handout is attached hereto as exhibit "K".

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G. Executive Session

Mr. Nobile advised there was no need for an Executive Session. He did provide the Board with an update on the pending lawsuit regarding the Debuys Road Force Main Break. He stated HCUA has won the summary judgement. The litigation is proceeding and negotiations for a settlement will begin.


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H. Adjourn - At this time Mr. Gombos made a motion to adjourn, seconded Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.


Harrison County Utility Authority


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