

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
March 3, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on March 3, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mr. Donald Scharr, Executive Director, HCUA  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. Michael VanCourt, Comptroller, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering  
Mr. Dax Alexander, BMA Engineering  
Mr. Derrel Wilson, Utility Partners  
Mr. Bobby Knesal, Utility Partners  
Mr. Bernie Parker, City of Long Beach  
Mr. Demery Grubbs, Government Consultants, Inc.  
Mr. John Biern, Waste Pro  
Mr. Ruppert Jemmott, Waste Pro  
Ms. Cindy Lamb, Pickering Engineering Firm  
Ms. Cara Pucheu, City of Gulfport  
Ms. Elizabeth Thomas, Butler & Snow

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

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**A. Public Comments** – Mayor Gilich opened the floor for public comments.

City of Gulfport Councilwoman, Cara Picheu, addressed the Board detailing her first-hand account of litter being strewn from a Waste Pro truck and her subsequent encounter with the driver.

Mr. Ruppert Jemmott, Operations Manager of Waste Pro, advised the Board that he spoke with Councilwoman Picheu on the day of the incident. He stated the driver has been disciplined. He stated that upon review of the video from the truck further disciplinary action may be taken.

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**B. Approval of Board Meeting Minutes dated February 4, 2016**

Mayor McDermott made a motion to approve the Board Meeting minutes dated February 4, 2016, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**C. Approval of Special Board Meeting Minutes dated February 11, 2016**

Mr. Gombos made a motion to approve the Special Board Meeting minutes dated February 11, 2016, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**D. Approval of Board Meeting Minutes dated February 24, 2016**

Mayor McDermott made a motion to approve the Board Meeting minutes dated February 24, 2016, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**E. Approval of Special Board Meeting Minutes dated February 24, 2016**

Mr. Gombos made a motion to approve the Special Board Meeting minutes dated February 24, 2016, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**F. Approval of Wastewater Claims Docket dated March 4, 2016**

Supervisor Middleton made a motion to approve the March 4, 2016 HCUA Claims Docket, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

## **G. Technical Committee Minutes**

Mr. Gombos made a motion to accept the Technical Committee meeting minutes dated February 24, 2016, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

## **H. a — Financial Reports – Non-CDBG**

Mr. VanCourt provided a brief overview of the current budget status. He reported all systems are under budget, with the exception of East Biloxi and West Gulfport. He noted that the State Revolving Loans #2 and #3 will be paid off this month.

## **H. b – Financial Reports – CDBG**

Mr. Newton stated there were no major changes to report. Three or four projects still remain open. He stated there may be approximately \$1 million leftover in the grant after completion.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

## Old Business

### I. 1 a – W18 Revision No. 2 (Summary) to Work Order No. 2

This item was tabled at the last Board Meeting on February 24, 2016.

Mr. Newton stated that Digital Engineering discovered mathematical errors within the summary change order, while closing out the project. He provided a detailed explanation of the nine errors.

Mr. Gombos stated his disagreement with the frequent use of summary change orders as a catch-all document.

Mayor McDermott made a motion to approve W18 Revision No. 2 (Summary) to Work Order No. 2, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	nay
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "D".

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### I. 1 b – Technical Committee Minutes dated January 27, 2016

Mr. Gombos made a motion to accept the Technical Committee meeting minutes dated January 27, 2016 with the correction that the North D'Iberville Interceptor on page 4 be changed to the North D'Iberville WWTP, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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## **I. 1 b – HCUA Debt Refinancing Status Report**

Mr. Grubbs provided the Board with a monthly overview and update on the bond issue. He presented the Board with a handout detailing various options for refinancing the bonds. He advised that the bonds must be refinanced in 2018.

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## **New Business**

### **CDBG**

#### **I. 2 a 1 – S21/W19 Term Bid 2011-02 Phase 2 Revision No. 1 – Hemphill Construction**

Mr. Newton stated the revision represents an increase of 85 days. The revised final completion date is May 30, 2016. There is no change in contract amount.

Mr. Gombos made a motion to approve S21/W19 Term Bid 2011-02 Phase 2 Revision No. 1 – Hemphill Construction, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "E".

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## **Non – CDBG**

#### **I. 2 b 1 – None**

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## **J. Executive Director's Report.**

Mr. Scharr stated that he is prioritizing the proposed projects from the Master Plan, utilizing HCUA goals and objectives. He will present them to the Board once completed.

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## K. Executive Session

Mayor Gilich asked if there was a need for Executive Session.

Mr. Simpson stated there was need for Executive Session.

Mayor McDermott made a motion to go into closed session, seconded by Mayor Hewes.

The Board entered into Closed Session to discuss the need for Executive Session.

Mr. Simpson stated that there is a personnel matter that need to be discussed in Executive Session.

Mayor McDermott made a motion to enter into Executive Session to discuss personnel matters, seconded by Supervisor Ladner. A roll call resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

Mayor McDermott made a motion to exit the Executive Session and return to normal Open Session, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.

No action taken during Executive Session.


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**L. Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

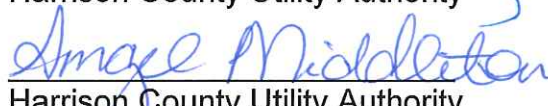
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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