

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
June 2, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on June 2, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Ms. Christy LeBatard, representing the City of Biloxi
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mr. Kris Riemann, representing the City of Gulfport
Mayor Billy Skellie, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Bruce Anthony, representing the City of Pass Christian
Mr. Russ Nobile, Wise Carter Attorneys
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mayor Billy Hewes, City of Gulfport, Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering

Mr. Russell Nobile, Wise Carter
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Mr. Jon Bierd, Waste Pro
Ms. Cindy Lamb, Pickering Engineering Firm
Mr. Garrett Dombrowski, Hub International
Mr. Greg Cullom, Hub International
Mr. Tony Morrow, JBC Inc.

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Ms. LeBatard called the meeting to order. The following proceedings were had and done.

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A. Public Comments – Ms. LeBatard opened the floor for public comments. There were no public comments.

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Amendments to the Agenda

Mr. Gombos made a motion to amend the agenda to add the Design and Estimate for a Sewage Flow Meter at D'Iberville High School as item G. 2 b 4, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Supervisor Ladner made a motion to amend the agenda to add Henderson Point Sewer Problems – Discussion as item G. 2 b 5, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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B. Approval of Board Meeting Minutes dated May 5, 2016

Mr. Gombos made a motion to approve the Board Meeting minutes dated May 5, 2016, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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C. Approval of Board Meeting Minutes dated May 19, 2016

Mr. Gombos made a motion to approve the Board Meeting minutes dated May 19, 2016, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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D. Approval of Wastewater Claims Docket dated June 3, 2016

Mr. Gombos made a motion to approve the June 3, 2016 HCUA Claims Docket, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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E. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee meeting minutes dated May 25, 2016, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Supervisor Ladner requested that the Board be provided with a Solid Waste report at each meeting, like the Technical Committee.

Mr. Scharr stated a Solid Waste Report will be added as a regular board agenda item.

Jon Bierd, of Waste Pro, addressed the Board regarding Waste Pro efforts to meet the demand for yard debris and trash removal.

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F. a — Financial Reports – Non-CDBG

Mr. VanCourt provided a brief overview of the current budget status. All municipalities are within budget at this time.

Mr. Gombos addressed the matter of repairs to the Locust Brodie pump station.

F. b – Financial Reports – CDBG

Mr. Newton stated the CDBG program is nearing completion. He stated that a few projects are still under construction. Mr. Newton stated that approximately \$2 million remaining in the grant program.

Mr. Scharr stated that HCUA is in discussion with MDEQ and MDA to get an extension on the existing construction due to weather and site conditions. The projects still under construction are S14, S18, and S21/W19.

A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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Old Business

G. 1 a – None

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New Business - CDBG

G. 2 a 1 – None

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New Business - Non – CDBG

G. 2 b 1 – Annual Insurance Renewal Presentation

Mr. Greg Cullom of Hub International provided the Board with a brief overview of the proposal for the renewal of the insurance policies.

Mr. Scharr asked that the Board review the information in the proposal for consideration at the next board meeting on June 16, 2016.

No action required.

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G. 2 b 2 – 2016 Solid Waste House Count

Mr. Ainsworth presented the Board with the final numbers for 2016 Solid Waste House Count.

Mr. Gombos made a motion to accept the 2016 Solid Waste House Count, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the House Count is attached hereto as exhibit "D".

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G. 2 b 3 – Advertising and Consulting Agreement – The Focus Group

Mr. Gombos made a motion to approve the Advertising and Consulting Agreement with the Focus Group, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	nay

The motion passed. A copy of the agreement is attached hereto as exhibit "E".

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G. 2 b 4 – Design and Estimate for a Sewage Flow Meter at D'Iberville High School

Mr. Gombos requested the HCUA Staff Develop a Scope of Work and Cost Estimate for the Installation of a Sewage Flow Meter at D'Iberville High School. HCUA will develop a cost and scope to present to the Board.

No action required.

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G. 2 b 5 – Henderson Point Sewer Problems Discussion

Supervisor Ladner inquired about an on-going problem with sewer leaks in the Henderson Point area. Mr. Wilson stated that the frequency of sewer leaks are attributed to the age and condition of the system when HCUA took over the system. He stated that the field technicians are repairing the leaks as they are found.

Mayor Skellie requested a report on the in-house operations and cost for the Henderson Point and water systems.

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G. Executive Director's Report.

There was no Executive Director's Report.

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K. Executive Session

Ms. LeBatard asked if there was a need for Executive Session.

Mr. Nobile stated there was no need for Executive Session.

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Non-Agenda Discussion

Supervisor Ladner expressed concern over the hiring of HCUA staff without prior Board approval. He recommends that the Board should approve the hiring of any HCUA staff. Legal counsel will provide a legal opinion regarding the Board approval of the hiring of HCUA staff.

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L. Adjourn - At this time Mayor Skellie made a motion to adjourn, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Mark J. Ladner
Harrison County Utility Authority


Angel Middleton
Harrison County Utility Authority