

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
February 24, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on February 24, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. Danny Boudreaux, representing Harrison County

Mr. Al Gombos, representing the City of D'Iberville
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire
Ms. Merri Ann Testa, Procurement Specialist, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. Bart Clover, Wastewater/IT Coordinator, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA
Mr. Reed Bryant, Staff Engineer, HCUA

ABSENT:

Mayor Billy Hewes, City of Gulfport, Director
Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mayor Billy Skellie, City of Long Beach, Director
Supervisor Marlin Ladner, Harrison County (1), Director

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering
Ms. Lisa Verhovshek, Wise Carter
Mr. Jason Overstreet, A. Garner Russell & Associates
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Mr. Demery Grubbs, Government Consultants, Inc.
Ms. Cindy Lamb, Pickering Engineering Firm

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

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A. Public Comments

Mayor Gilich opened the floor for public comments. There were no public comments.

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B. Approval of Wastewater Claims Docket dated February 19, 2016

Mr. Gombos made a motion to approve the revised February 19, 2016 Wastewater Claims Docket, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revised claims docket is attached hereto as exhibit "B".

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C. Requests for Cash

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$849,401.00.

Mayor McDermott made a motion to approve the Request for Cash in the amount of \$849,401.00 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

D. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee meeting minutes dated February 10, 2016, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Old Business

E. 1 a 1 – Bond Refinancing Options Update

Mr. Scharr requested that this item be tabled due to the absence of Mr. Demery Grubbs. The update will be presented at the next meeting on March 3, 2016.

Mayor McDermott made a motion to table the Bond Refinancing Options Update, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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New Business
CDBG

E. 2 a 1 – Amendment No. 3 to Consulting Services Agreement with Gouras and Associates

Mayor McDermott made a motion to approve Amendment No. 3 to the Gouras & Associates Consulting Services Agreement in the amount not to exceed \$100,000, based on the recommendation of Mr. Scharr, seconded by Mr. Boudreaux. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "D".

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E. 2 a 2 – W13 Term Bid 2008-07 Revision No. 6 (Summary) to Work Order No. 5

Mr. Newton stated the revision represents a decrease in the amount \$610,392.84 and an increase of 158 days.

Mayor McDermott made a motion to approve the W13 Term Bid 2008-07 Revision No. 6 (Summary) to Work Order No. 5 based on the recommendation of Mr. Newton, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "E".

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E. 2 a 3 – W18 Revision No. 2 (Summary) to Work Order No. 2

Mr. Newton stated the revision represents a decrease in the amount of \$149,842.64. The revision is for the actual quantities installed and to correct some mathematical errors in Change Order No. 1.

There was a discussion regarding the type of math errors that caused the need for revision and quality of work.

Mayor McDermott made a motion to table W18 Revision No. 2 (Summary) to Work Order No. 2, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "F".

The revision has been tabled until the next Board Meeting on March 3, 2016. Mr. Newton will provide the Board with more detailed information regarding the math errors.

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E. 2 a 4 – S18 Term Bid 2010-02 Change Order No. 4

The change order represents an increase in the amount of \$191,578.96 and 570 days. Mr. Newton stated this amount that has been negotiated to re-mobilize Rockdale Pipeline to complete the work.

Mayor McDermott made a motion to approve S18 Term Bid 2010-02 Change Order No. 4, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is hereto as exhibit "G".

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E. 2 a 5 – Central SCADA System Substantial Completion – W11, W15, & W18

Mr. Newton stated these are the substantial completion certificates for completion of the SCADA work on the W11, W15, and W18 projects. The substantial completion date for the three projects is September 30, 2015.

Mr. Boudreaux made a motion to accept the Central SCADA System Substantial Completion for W11, W15, and W18 seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the substantial completion certificates is attached hereto as exhibit "H".

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E. 2 a 6 – SCADA Construction Contract Modification No. 9

Mr. Newton stated this is a modification to the CSI contract to add SCADA to the two pump stations in the S10 - Robinwood/Riverbend project. The modification will result in an increase of \$35,900.00. The completion date for S10 and S12 is April 21, 2016. The completion date for the W13 project is March 18, 2016.

Mr. Boudreaux made a motion to approve the SCADA Construction Contract Modification No. 9, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the contract modification is attached hereto as exhibit "I".

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H. Executive Director's Report.

There was no executive director's report.

Mayor Gilich requested a special call meeting to discuss the annual review of the Executive Director. The Board hold a special meeting on Thursday, March 3, 2016 at 8:30 AM to discuss this matter.

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I. Executive Session

Mayor Gilich asked if there was a need for Executive Session.

Mr. Simpson stated that there was no need for an Executive Session.

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K. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	absent
Harrison County (1)	voted	absent
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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