

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
December 17, 2020

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on December 17, 2020 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Chipper McDermott, City of Pass Christian, Director
Mayor Andrew "Fofu" Gilich, City of Biloxi, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire
Supervisor Connie Rockco, Harrison County (2), Director - via Telecom

ABSENT:

Ms. Cindy Breaux, Chief Financial Officer, HCUA

AUDIENCE:

Brett Pund, The Focus Group
James Overstreet, Overstreet & Associates

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Billy Hewes, representing City of Gulfport, called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor Billy Hewes opened the floor for public comments.

There were no public comments.

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C. Approval of the Claims Docket dated December 17, 2020

Mayor "Fofu" Gilich made a motion to approve the Claims Docket dated December 17, 2020, seconded by Mayor Chipper McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated December 3, 2020

Mayor George Bass made a motion to approve the Board Meeting Minutes dated December 3, 2020, seconded by Mayor "Fofu" Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of meeting minutes dated December 3, 2020 is attached hereto as exhibit "C".

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E. Financial Report

E1. Monthly Financial Report

Mr. John Wilson noted HCUA was in the second month of the new budget year. Currently HCUA is in process of gathering information to make decisions regarding cost effective financial banking services.

The Board accepted the financial report.

No action required, a copy the Financial Report is attached hereto as exhibit "D".

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Mayor Billy Hewes addressed Amendment to Agenda, added item, new business, "G2h", "Written Procedures – Related to Post-Issuance Compliance for Its Outstanding Obligations".

Motion to adopt amendment to agenda made by Mayor Chipper McDermott, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

Motion passed to amend agenda, New Business, "G2h", "Written Procedures – Related to Post-Issuance Compliance for Its Outstanding Obligations".

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F. Marketing Report

Mr. Brett Pund, The Focus Group, presented information regarding HCUA Face Book page. November 2020, The Focus Group continued to monitor public messages and comments. Ads were used to promote recycling tips, including holiday recycling tips and water system tips.

Mr. Brett Pund added, Alan Lane provided schedules for Solid Waste curbside service during Thanksgiving Holidays and provided information regarding Pelican Waste extension from October 2020 carryover, due to Hurricane Zeta.

Face Book Page updates noted, impressions down, posts reached less people, but engagements increased "Likes" and "Sharing" as result of good content. October's numbers were higher due to daily updates as result of Hurricane. The amount of people who viewed was 1.24 percent with an industry average of .9 percent.

Mr. Brett Pund summed up by indicating, December 2020 he will be working on HCUA newsletter, report recycle rate yearly increase, water ratings from last year and holiday events.

The Board accepted the Marketing Report as submitted by The Focus Group. No action required. A copy of the report is attached hereto as exhibit "E".

Supervisor Marlin Ladner questioned an update regarding Pelican Waste regular debris pickup and plans for Pelican to continue without delay in areas contractors have completed their runs.

Mr. John Wilson indicated transition is in the works currently and City of Long Beach has already completed their transition for full pickup services from Pelican Waste this past week.

Mr. John Wilson noted per hurricane debris contract, if resident has their own contractor for work, resident's contractor responsible for debris cleanup.

G. Action Items

1. Old Business

None

2. New Business

G2a. Pickering & Overstreet – Contract Amendments

Mr. John Wilson discussed the two-split Long Beach Project. The two-split project decision was to take advantage of funding issues but increased cost for engineering services. Major project SB12 - Menge to South Forest (\$4 Million) and 2nd South Forest back to Nicholson (\$3 million). The Amendment is to cover inspections through construction phase. Pickering is the design engineer and Overstreet will be responsible for construction inspection and will require an inspector on site everyday while crews work.

Mayor George Bass made motion to approve Pickering & Overstreet – Contract Amendments, seconded by Mr. Al Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Pickering & Overstreet – Contract Amendments is attached hereto as exhibit “F”.

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G2b. S-14 Force Main and Manhole Repair/Project Advert-Permission to Advertise

Mr. John Wilson requested permission to advertise S-14 Force Main and Manhole Repair/Project Advert, which includes install force main and repair manholes from Canal to Flat Branch tie-in connection point.

Mayor Chipper McDermott made motion to approve S-14 Force Main and Manhole Repair/Project Advert-Permission to Advertise, seconded by Supervisor Marlin Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the S-14 Force Main and Manhole Repair/Project Advert-Permission to Advertise is attached hereto as exhibit “G”.

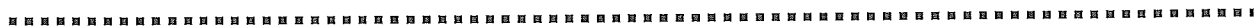
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G2c. Long Beach SP 12 & SP13 Wastewater Upgrades – Permission to Advertise

Mr. John Wilson requested approval to advertise for Long Beach SP 12 & SP13 Wastewater Upgrades.

Mayor Chipper McDermott made motion to approve Long Beach SP 12 & SP13 Wastewater Upgrades – Permission to Advertise, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach SP 12 & SP13 Wastewater Upgrades – Permission to Advertise is attached hereto as exhibit “H”.



G2d. 2021 Calendar – Board Meetings & Technical Meetings

Mayor George Bass made motion to adopt 2021 Calendar – Board Meetings & Technical Meetings, seconded by Mayor Chipper McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adopt was approved. A copy of the 2021 Calendar – Board Meetings & Technical Meetings is attached hereto as exhibit “I”.



G2e. HCUA – 2021 Holiday Schedule

Mr. Al Gombos made motion to adopt HCUA – 2021 Holiday Schedule, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adopt was approved. A copy of the HCUA – 2021 Holiday Schedule is attached hereto as exhibit “J”.



G2f. Award Liquid Bleach Chemicals Bid

Mr. John Wilson noted the Liquid Bleach Chemicals Bid received one bid.

Mayor Chipper McDermott made motion to approve Award Liquid Bleach Chemicals Bid seconded by Mayor "Fofu" Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Award Liquid Bleach Chemicals Bid is attached hereto as exhibit "K".



G2g. Award Odor Chemicals for Plants Bid

Mr. John Wilson noted the Award Odor Chemicals for Plants Bid received one bid.

Mayor George Bass made motion to approve Award Odor Chemicals for Plants Bid seconded by Supervisor Marlin Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Award Odor Chemicals for Plants Bid is attached hereto as exhibit "L".



G2h. Amendment item added as "G2h" – HCUA Written Procedures - Related to Post-Issuance Compliance for Its Outstanding Obligations

Mr. Jim Simpson, Counsel noted that a HCUA Written Procedures - Related to Post-Issuance Compliance for Its Outstanding Obligations policy, serves as a guideline that HCUA agrees and intends to abide by law regarding financial reporting to IRS. The policy is useful if there are questions or audits regarding errors.

Mr. Jim Simpson recommended adopting the policy.

Mr. Al Gombos made motion to adopt HCUA Written Procedures - Related to Post-Issuance Compliance for Its Outstanding Obligations, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed to adopt. A copy of HCUA Written Procedures - Related to Post-Issuance Compliance for Its Outstanding Obligations is attached hereto as exhibit "M".

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H. Solid Waste Report – Discussion was under Marketing Report Agenda Item "F".

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I. Executive Director's Report

Mr. John Wilson updated board on Dogwood Hills dedication project. Connection has been completed and providing service for December and billing will begin in January 2021.

Hurricane Zeta claims, a little over \$800,000, has been submitted to Emergency Management.

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J. Executive Session

There was no need for Executive Session.

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K. Adjourn – At this time Mayor Chipper McDermott made a motion to adjourn, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

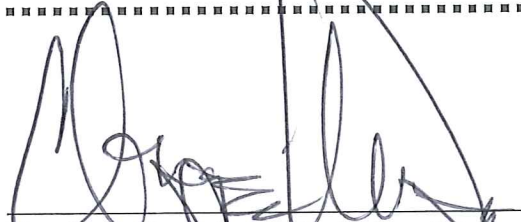
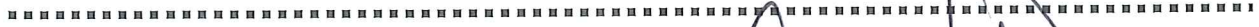
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian

voted

aye

The motion to adjourn passed.



Harrison County Utility Authority



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