

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
August 18, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on August 18, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mr. Kris Riemann, representing the City of Gulfport  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mr. Al Gombos, representing the City of D'Iberville  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. Michael VanCourt, Comptroller, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Billy Hewes, City of Gulfport, Director

AUDIENCE:

Mr. Bruce Newton, Digital Engineering  
Mr. Jeff Riopelle, Knesal Engineering  
Mr. Bill Knesal, Knesal Engineering  
Ms. Linda Elias, City of Gulfport  
Mr. Ben Hunter, The Focus Group  
Mr. Bobby Knesal, Utility Partners  
Mr. Derrel Wilson, Utility Partners  
Ms. Cindy Lamb, Pickering Engineering Firm  
Mr. Danny Boudreaux, Harrison County  
Ms. Jenna Bennett, Team Waste

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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**A. Invocation and Pledge of Allegiance**

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**B. Public Comments**

Supervisor Ladner opened the floor for public comments. There were none.

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**C. Approval of HCUA Claims Docket dated August 19, 2016**

Mayor McDermott made a motion to approve the August 19, 2016 HCUA Claims Docket, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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**D. Requests for Cash**

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$655,807.34.

Mayor Gilich made a motion to approve the Request for Cash in the amount of \$655,807.34 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian                      voted                      aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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#### **E. Technical Committee Minutes**

A correction was made to the Technical Committee Minutes. Page 6, first paragraph, second sentence was corrected to read: "Harrison County is purchasing 430 million gallons of water at \$.76 per 1,000 gallons."

Mr. Gombos made a motion to approve the Corrected Technical Committee meeting minutes dated August 10, 2016, seconded by Mayor Skellie A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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#### **Old Business**

##### **F. 1 a – Meeting Request from MDEQ on De-Obligation of Funds - Discussion**

Mr. Scharr stated that there has not been any feedback from the Governor's Office, since the meeting regarding the request for the additional CDBG project.

MDEQ has demanded that Gouras & Associates meet with them this afternoon, regarding the De-Obligation of CDBG funds. MDEQ is refusing to act on a budget modification to move funds within the project. Mr. Scharr will attend the meeting this afternoon with Gouras and MDEQ to further discuss the de-obligation of funds.

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#### **New Business**

**CDBG**

**F. 2 a 1 - None**

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**New Business Non-CDBG**

**F. 2 b 1 – Pineville CIAP Project – Invoice No. 2 – Walker Construction  
(\$145,244.55)**

Mayor McDermott made a motion to approve Pineville CIAP Project – Invoice No.2 – Walker Construction (\$145,244.55) based on the recommendation of Mr. Scharr, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the invoice is attached hereto as exhibit "D".

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**F. 2 b 2 - Pineville CIAP Project – Invoice No. 6 – Saunders Construction  
(\$127,126.25)**

Mayor Skellie made a motion to approve Pineville CIAP Project – Invoice No. 6 – Saunders Construction (\$127,126.25) based on the recommendation of Mr. Scharr, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the invoice is hereto as exhibit "E".



**F. 2 b 3 – Pineville CIAP Project – Phase 2 (Amendment No. 5) – Construction Contract Award – J. Levens Builders (\$228,660.00)**

Mayor Gilich made a motion to approve Pineville CIAP Project – Phase 2 (Amendment No. 5) – Construction Contract Award – J. Levens Builders (\$228,660.00), seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the bid tabulation is attached hereto as exhibit "F".

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**F. 2 b 4 – HCUA Public Outreach & Education Program Update**

Mr. Ben Hunter, of The Focus Group, provided the Board with an update on the Public Outreach & Education Program.

Phase One is complete. Phase One deliverables included the launch of the HCUA Facebook page. Phase Two is in-progress. Phase Two deliverables will include:

- Brand Strategy/Rebranding/Logo
- Ad Concepts/Templates/Media Strategy
- Photography/Illustration
- Branded Community Education Program
- Press Releases
- Growth of Facebook Audience.

The estimated time for Phase Two is 4-6 weeks.

No action required. A copy of the update is attached hereto as exhibit "G".

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**F. 2 b 5 – Replacement of HCUA Employee – Utility Technician for Operation of Grinder Pumps/Maintenance Support**

Mr. Scharr advised the Board that HCUA employee, C.J. Saucier is resigning from his position as Utility Technician as of August 19, 2016. Mr. Scharr is requesting Board concurrence to make an offer of employment to Ralph Marsh as Utility Technician.

Mr. Gombos made a motion to concur with the Executive Director's recommendation for Replacement of HCUA Employee – Utility Technician for Operation of Grinder Pumps/Maintenance Support, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "H".

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**G. Solid Waste Report**

Mr. Ainsworth provided the Board with a log of Waste Pro complaints received by HCUA. The Board was also provided with the recycling disposal report and monthly municipal solid waste disposal report.

Mr. Scharr advised HCUA is on target to complete the initial draft request for proposals for the solid waste contract by the end of September 2016.

A copy of the solid waste report is attached hereto as exhibit "I".

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**H. Executive Director's Report**

Mr. Scharr stated HCUA needs to hold a public hearing on the draft budget. He anticipates scheduling the public hearing after the September 1, 2016 Board Meeting.

## **I. Executive Session**

Mayor McDermott made a motion to enter into closed session to determine the need for Executive Session. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Closed Session.

Supervisor Ladner asked if there was a need for Executive Session.

Mr. Simpson stated there was need for Executive Session to discuss a pending litigation matter.

Mayor McDermott made a motion to enter Executive Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

Mayor McDermott made a motion to exit Executive Session, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.



Mr. Simpson requested the Board suspend the rules of order to add an item for consideration: A resolution for Settlement of Lawsuit with Cowan Road and Highway 90, LLC.

Mayor Skellie made a motion to amend the agenda to add the Resolution for Settlement of Lawsuit with Cowan Road and Highway 90, LLC. as agenda item I. a, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

**I a – Resolution for Settlement of Lawsuit with Cowan Road and Highway 90, LLC.**

Mr. Simpson recommended the Board accept the settlement offer from Priority One bank and proceed with the settlement.

Mr. Riemann made a motion to accept the Resolution for Settlement of Lawsuit with Cowan Road and Highway 90, LLC, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the settlement is attached hereto as exhibit "J".

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**J. Adjourn** - At this time Mr. Gombos made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

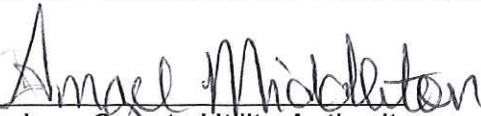
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

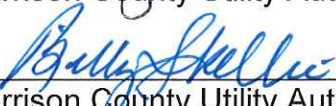


Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority

  
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