

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
August 18, 2022

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on August 18, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Supervisor Connie Rockco, Harrison County (2), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breaux, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

AUDIENCE:

Shea Magee, Waste Management
Sam Williams, Waste Management
Michael Yarbrough, Waste Management
Kevin McCumby, H2O Innovation
Derrel Wilson, H2O Innovation
Cindy Lamb, Pickering Firm, Inc.
Tami Blackwell, The Focus Group
Ben Whiteside, The Focus Group
Damon Torricelli, Neel-Schaffer
Jamie Barhanavich, Cypress E&I
Jason Overstreet, Overstreet & Associates

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Connie Rockco, representing Harrison County, called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Supervisor Connie Rockco opened the floor for public comments.

There were no public comments.

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C. Approval of the Claims Docket dated August 18, 2022

Mr. Al Gombos made a motion to approve the Claims Docket dated August 18, 2022, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated August 4, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated August 4, 2022, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated August 4, 2022, is attached hereto as exhibit "C".

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E. Financial Report

Ms. Cindy Breaux explained that budget is on target.

Supervisor Marlin Ladner requested clarification on the reason for Riverhills over budget status.

Mr. John Wilson explained that operation for Riverhills began in September 2021. Repairs were required to the Riverhills system due to non-operation of the system for several years and the original budget was estimated. The expense reported is offset by income received from Riverhills Utilities.

No action required. The Board accepted the Financial Report for July 2022 as presented. A copy of the report is attached hereto as exhibit "D".

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F. Marketing Report

Mr. Ben Whiteside, The Focus Group introduced Ms. Tami Blackwell, new Director of Client Success with The Focus Group. Mr. Whiteside presented stats for Face Book, impressions are up to 120,000 for July, which is a 20% increase from June 2022 and there were 780 clicks at a rate of \$.68 cents per click. A meeting is scheduled with Mr. John Wilson and Mr. Alan Lane to discuss recommendations and marketing for the FY23.

No action taken. The Board accepted the Marketing Report as submitted by The Focus Group.

A copy of the Marketing Report is attached hereto as exhibit "E".

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G. Action Items

G1. Old Business

G1a. 2022 Facility Plan – Neel-Schaffer Contract – Task Order #2 Approval

Mr. John Wilson explained that 2022 Facility Plan – Neel-Schaffer Contract – Task Order #2 Approval is second part of the Facility Plan for submittal to MDEQ for SRF funding. The Task Order #2 has been revised. The four wastewater and one water project for Harrison County has been removed and approval was received from Ms. Jaclyn Turner, Harrison County for the revision.

Mr. Al Gombos made a motion to approve the 2022 Facility Plan – Neel-Schaffer Contract – Task Order #2 Approval, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the 2022 Facility Plan – Neel-Schaffer Contract – Task Order #2 Approval is attached hereto as exhibit “F”.

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G1b. SW RFP – Approval to Advertise

Mr. John Wilson explained that the current SW Contract is valid through the end of FY23. In order to fulfill a new contract, extra time needs to be allowed for the purchase and delivery of vehicles and equipment. There are two versions of SW RFP – Approval to Advertise. One version, request a total cost of all member agencies and the other version, as requested by Mayor “Fofo” Gilich, is a request for a total cost that includes an individual breakdown cost of the five member agencies totals. Mr. Wilson recommends accepting and approving the SW RFP version of total cost of all member agencies for advertise.

Motion was made by Mayor Andrew “Fofo” Gilich for discussion, seconded by Mayor George Bass. Mayor Gilich explained that a cost breakdown for each member agency would provide information that would determine whether actual breakdown rate for each member agency would be higher or lower versus the same rate per member agency based on one total rate. Mayor Gilich added that all factors of cost should be reviewed, not just density. Example being that even if two member agencies have the same number of accounts, the traveling distance in between accounts and to the landfills are different and the number of trucks required to perform service are more than likely not going to be the same results for each member agency, resulting in the cost breakdown for each member agency to be a different rate. Mayor Gilich explained that comparing rates per member agency would determine if the same rate for all agencies was within a reasonable rate compared to separate individual rates.

Mr. James Simpson, Counsel explained that under a SW RFP breakdown rate for each member agency, no agency will rate in the same order, high to low, based on each component rate received on each SW RFP quote and if rates are based on an average for each member agency, one total amount may not equal the same as the total of all average individual quotes.

The Board agreed to use the SW RFP to include the pages for the breakdown of each member agency quote for informational purposes in the one total SW RFP version and the proposal will be for one total quote.

Mayor George Bass made a motion to approve the SW RFP – Approval to Advertise, as amended, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the SW RFP – Approval to Advertise is attached hereto as exhibit "G".

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G2. New Business

G2a. Close (3) Bank Accounts – Approval

Mayor George Bass made motion to approve Close (3) Bank Accounts - Approval, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Close (3) Bank Accounts - Approval is attached hereto as exhibit "H".

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G2b. Long Beach Wastewater Upgrades/SP12 & SP13 – CE&I Amendment 5

Mr. John Wilson recommend approval for Long Beach Wastewater Upgrades/SP12 & SP13 – CE&I Amendment 5 due to additional time extensions.

Mayor George Bass made a motion to approve the Long Beach Wastewater Upgrades/SP12 &

SP13 – CE&I Amendment 5, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Wastewater Upgrades/SP12 & SP13 – CE&I Amendment 5 is attached hereto as exhibit "I".

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G2c. FY23 Budget

Mr. John Wilson requested approval to schedule a Public Meeting for the FY23 Budget on September 1, 2022.

Mr. Al Gombos made a motion to approve the FY23 Budget, Public Meeting, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the FY23 Budget is attached hereto as exhibit "J".

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H. Executive Director's Report

Mr. John Wilson explained that per the ARPA match webinar, the first portal is scheduled for September 1, 2022. The City of Gulfport will need to provide an agreement for the City of Gulfport's AARP funds, in order, for HCUA to submit for match funding and an Authority to Act will be required. The Mercy Cross property purchase is underway. Mr. Peter Abide is working with HCUA in seeking a financial institution.

Supervisor Marlin Ladner requested clarification on, whether or not, the issue of contractors working with HCUA and laying pipe close to roads, has been addressed. Supervisor Ladner explained that any contractor operating in the county area is required to have a permit from Harrison County Engineering, prior to digging and laying pipe, to avoid any collapse in the pavement, especially to newly paved roads.

Mr. John Wilson explained that as part of the contractor assessment, a permit will be required from the Harrison County Engineering Department.

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I. Executive Session

There was no need for Executive Session.

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J. Adjourn – At this time Mayor George Bass made a motion to adjourn, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority


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