

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
June 6, 2019

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on June 6, 2019 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Chipper McDermott, City of Pass Christian, Director
Mayor George Bass, City of Long Beach, Director
Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Billy Hewes, City of Gulfport, Director
Supervisor Connie Rockco, Harrison County (2), Director
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Steve Simpson, Wise Carter Attorneys, Esquire
Mr. Donald Scharr, Executive Director, HCUA
Ms. Patra Roberts, Office Manager, HCUA
Ms. Julie Christian, Chief Financial Officer, HCUA
Mr. John Wilson, O & M Manager, HCUA

ABSENT:

Mr. James Simpson, Wise Carter Attorneys, Esquire

AUDIENCE:

Ms. Cindy Lamb, Pickering Firm
Ms. Brynn Joachim, The Focus Group
Mr. Greg Collum, HUB International
Mr. Jason Overstreet, Overstreet & Associates
Mr. Damon Torricelli, Neel-Schaffer
Ms. Jenna Bennett, Waste Management
Ms. Colby Cantrell, Pelican Waste
Mr. Charles Roberts, Pelican Waste
Mr. Bobby Knesal, Utility Partners
Mr. Derrel Wilson, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

A. Opening Prayer and Pledge of Allegiance

B. Public Comments

Mayor Bass opened the floor for public comments. There were no public comments.

C. Approval of the Claims Docket dated June 7, 2019

Mr. Gombos made a motion to approve the Claims Docket dated June 7, 2019, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

D. Approval of Board Meeting Minutes dated May 16, 2019

Mr. Gombos made a motion to approve the Board Meeting Minutes dated May 16, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

E. Special Technical Committee Meeting Minutes dated May 15, 2019

Mr. Gombos made a motion to spread on the minutes the Special Technical Committee Meeting Minutes dated May 15, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

Old Business

F. 1 a – Updated Draft RFP for O & M Contract Services

Mayor McDermott made a motion for discussion, seconded by Supervisor Rockco.

Mayor Bass stated he has reviewed the draft RFP, but still has questions. He advised that he left his notes behind.

Mr. Gombos stated he is opposed to the current version of the draft RFP because it does not offer incentive for the contractor to improve efficiencies related to environmental performance and cost reduction.

Mr. Scharr recommended the board have a special meeting/workshop for final review of the draft RFP before the June 20, 2019 board meeting.

The board consensus is to move forward with a labor-only contract with equal services as provided under the current contract. Mayor Bass stated the proposed RFP includes items above and beyond the current contract. Mr. Scharr stated the current draft of the RFP is essentially a labor-only contract. He stated the adjustments are an attempt to make improvements, while maintaining a labor-only contract.

Mayor Hewes recommended the board adopt the proposed RFP today to allow HCUA staff to move forward with advertisement, while reserving the right to reconsider the vote if concerns arise before the next board meeting.

Mayor McDermott made a motion to approve the draft RFP for O & M Contract Services and proceed with advertisement contingent upon final review before the June 20, 2019 board meeting, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
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Gulfport	voted	aye
D'Iberville	voted	nay
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the draft request is attached hereto as exhibit "E".

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F. 1 b – Success Civic Center Water Improvements

Mr. Scharr presented four potential options to provide service to the Success Civic Center and the surrounding area. Mr. Scharr advised the most cost effective option is Option 4 – Install a 4" potable well to provide service to the Civic Center and Fire Station only.

Supervisor Rockco made a motion to approve the Success Civic Center Water Improvements with Option 4 as presented, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "F".

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F. 1 c - Water Service in Certificate Areas - Update

Mr. Scharr advised HCUA, Sutter, and the Public Service Commission has agreed upon an approach for HCUA to provide water service in Sutter's area where they are unable to do so.

Supervisor Ladner made a motion to approve the agreement with Sutter Water Services, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian voted aye

The motion passed. A copy of the agreement is attached hereto as exhibit "G".

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F. 1 d - S-14 Project Update

Mr. Scharr provided a copy of the Notice of Contract Cancellation that was sent to Jay Bearden Construction. He advised that he will present a comprehensive action plan at the next board meeting.

No action required. A copy of the proposal is attached hereto as exhibit "H".

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F. 2 a - Quarterly Fines for Solid Waste Contractors

Mr. Scharr recommended the quarterly fines be assessed as follows:

- Waste Management – 1 finable offense totaling \$100.00
- Pelican Waste – 2 finable offenses totaling \$350.00.

Supervisor Rockco made a motion to approve the fines as recommended and release of the remaining retainage, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "I".

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F. 2 b - HUB International Insurance Proposal

Mr. Scharr recommended HCUA accept the proposal as presented by HUB International.

Mr. Gombos made a motion to adopt the HUB International Insurance Proposal, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the draft request is attached hereto as exhibit "J"

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F. 2 c - Independence Day Holiday Recommendation

Mr. Scharr recommended HCUA office be closed on Friday, July 5, 2019 in accordance with the Governor's proclamation.

Mayor McDermott made a motion to approve the Independence Day Holiday Closure on July 5, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the draft request is attached hereto as exhibit "J".

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G. Executive Director's Report

Mr. Scharr advised the solid waste house count numbers need to be finalized at the June 20th board meeting.

He stated the option for retail customers to make payments using bank drafts will be offered once the new accounting system is integrated at the end of the year.

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H. Executive Session

Mr. Steve Simpson advised that there was no need for Executive Session.

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I. **Adjourn** - At this time Mayor McDermott made a motion to adjourn, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

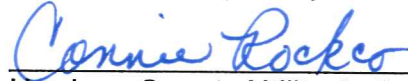
Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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