

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
June 1, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on June 1, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mr. Malcolm Jones, representing the City of Pass Christian  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

ABSENT:

Mayor Chipper McDermott, City of Pass Christian, Director

AUDIENCE:

Mr. Derrel Wilson, Utility Partners  
Ms. Cindy Lamb, Pickering Engineering  
Mr. George Bass, Mayor-Elect, City of Long Beach  
Ms. Pamela Ducas, Waste Management  
Ms. Jenna Bennett, Team Waste  
Mr. Alan Duda, Team Waste  
Mr. Andrew Densing, Team Waste  
Mr. Michael Yarborough, Waste Management  
Mr. Steve Rubert, Waste Pro  
Mr. Ruppert Jemmott, Waste Pro  
Mr. Paul Foley, Michael Baker International  
Mr. Greg Cullom, Hub International  
Mr. Garrett Dombrowski, Hub International  
Mr. Seren Ainsworth, HCUA Consultant

NEWS MEDIA:

Representative from WXXV  
Representative from WLOX

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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**B. Public Comments**

Supervisor Ladner opened the floor for public comments. There were no public comments.

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**C. Approval of Board Meeting Minutes dated May 4, 2017**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated May 4, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	abstained

The motion passed.

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**D. Approval of Board Meeting Minutes dated May 18, 2017**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated May 18, 2017, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye

Pass Christian                      voted                      abstained

The motion passed.

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**E. Approval of HCUA Claims Docket dated June 2, 2017**

Mr. Gombos made a motion to approve the HCUA Claims Docket dated June 2, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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**Old Business**

**F. 1 a – None**

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**New Business - CDBG**

**F. 2 a 1 – S14 Engineering Services Agreement Modification No. 12 – Knesal Engineering**

Mayor Skellie made a motion to approve S14 Engineering Services Agreement Modification No. 12 – Knesal Engineering, seconded by Mayor Gilich. A roll call vote resulted in the following votes

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is attached hereto as exhibit "C".

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**New Business – Non-CDBG**

**F. 2 b 1 – Annual Insurance Renewal**

Mr. Greg Cullom, of HUB International, provided an overview of the revised premium summary.

No action required at this time. A copy of the premium summary is attached hereto as exhibit "D".

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**F. 2 b 2 - Old Hwy 15 (Old Hwy 67) North Pump Station Project – RPR Services Contract Amendment No. 1 – Thompson Engineering**

There was discussion regarding whether the item was brought before the Technical Committee for a recommendation.

Mr. Gombos made a motion to approve Old Hwy 15 (Old Hwy 67) North Pump Station Project – PRP Services Contract Amendment No. 1 – Thompson Engineering, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	nay
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the amendment is attached hereto as exhibit "E".

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**F. 2 b 3 – Solid Waste Proposals**

Mr. Scharr stated HCUA received four proposals last week. He advised the Waste Pro proposal came in after the deadline of 10:00 AM on May 24, 2017.



Mr. Simpson stated that Waste Pro has notified HCUA that they will not protest the rejection of their bid.

Mr. Jones recommended that it be adopted as a procedure that late bids be received and time stamped. He also recommended that the memos from HCUA staff members be included in the minute package.

Mr. Gombos made a motion to accept the rejection of the late bid submission by Waste Pro, adopt as procedure that all late bids be received and time-stamped, and include the HCUA staff memos in the minute records, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. Copies of the staff memos are attached hereto as exhibit "F".

Mr. Scharr provided the Board with the bid tabulations for review and consideration. Mr. Scharr requested the Board authorize interviews with the two lowest and most responsive bidders, Team Waste and Pelican Waste.

Mr. Gombos made a motion to authorize the Executive Director to schedule interviews with Team Waste and Pelican Waste for June 8, 2017 at 9:00 AM, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the bid tabulation is attached hereto as exhibit "G".

The Board will hold a Special Board Meeting to conduct the interviews with Team Waste and Pelican Waste for June 8, 2017 at 9:00 AM..  
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## **G. Executive Director's Report**

No Executive Director's Report.

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## H. Executive Session

Mr. Gombos made a motion to enter into closed session to determine the need for Executive Session, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Simpson stated the need to discuss a personnel matter.

Mr. Gombos made a motion to enter Executive Session, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered into Executive Session.

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Mayor Skellie made a motion to exit Executive Session and return to Open Session, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session. There was no action taken in Executive Session.

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Mayor Hewes made a motion to adopt the HCUA Organizational Chart as presented by the Executive Director and authorize the hiring of a Purchasing Agent, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the organizational chart and job description is attached hereto as exhibit "G".


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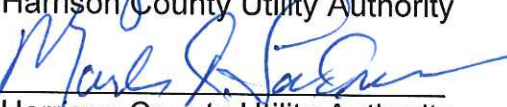
**I. Adjourn** - At this time Mr. Gombos made a motion to adjourn, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority

  
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