

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
May 16, 2019

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on May 16, 2019 at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Mr. Malcolm Jones, representing the City of Pass Christian  
Mayor George Bass, City of Long Beach, Director  
Mr. Kris Riemann, representing the City of Gulfport  
Mr. Mike Leonard, representing the City of Biloxi  
Mr. Al Gombos, representing the City of D'Iberville  
Supervisor Marlin Ladner, Harrison County (1), Director  
Supervisor Connie Rockco, Harrison County (2), Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Mr. John Wilson, O & M Manager, HCUA

**ABSENT:**

Mayor Andrew "Fofa" Gilich, City of Biloxi, Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mayor Billy Hewes, City of Gulfport, Director

**AUDIENCE:**

Ms. Cindy Lamb, Pickering Firm  
Ms. Brynn Joachim, The Focus Group  
Mr. Ben Whiteside, The Focus Group  
Mr. Shawn Wozencraft, Michael Baker International  
Mr. Damon Torricelli, Neel-Schaffer  
Mr. Scott Burge, BMA, Inc.  
Mr. Jay Huenteleman, Informark  
Ms. Jenna Bennett, Waste Management  
Mr. Derrel Wilson, Utility Partners

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Bass called the meeting to order. The following proceedings were had and done.

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**A. Opening Prayer and Pledge of Allegiance**

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## **B. Public Comments**

Mayor Bass opened the floor for public comments. There were no public comments.

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## **C. Approval of the Claims Docket dated May 17, 2019**

Mr. Jones made a motion to approve the Claims Docket dated May 17, 2019, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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## **D. Approval of Board Meeting Minutes dated May 2, 2019**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated May 2, 2019, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	abstain

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "C".

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## **E. Technical Committee Meeting Minutes dated May 1, 2019**

Mr. Gombos made a motion to spread on the minutes the Technical Committee Meeting Minutes dated May 1, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "D".

#### **F. Technical Committee Meeting Minutes dated May 8, 2019**

Mr. Gombos made a motion to spread on the minutes the Technical Committee Meeting Minutes dated May 8, 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the meeting minutes is attached hereto as exhibit "E".

#### **G. Financial Report**

Mr. Scharr provided the board with a financial report as of April 30, 2019.

Supervisor Rockco made a motion to accept the Financial Report as presented, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the report is attached hereto as exhibit "F".

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## **H. Marketing Report**

Ms. Joachim introduced new Focus Group Account Executive, Ben Whiteside. She noted that Mr. Whiteside will work on the HCUA account.

Ms. Joachim provided the board with the monthly marketing report. The first quarterly HCUA newsletter and the May Recycling Challenge were launched. The "Second Cart Contest" was also launched on Facebook. The first week's winner was Robin Belmont of Pass Christian. A Facebook Recycling Poll has also launched to gauge recycling habits.

She stated the HCUA Facebook page has reached 41,000 followers. She advised that updates have been made to the HCUA website to include an "Our Videos Section," which showcases the HCUA commercials.

No action taken. A copy of the report is attached hereto as exhibit "G".

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## **I. Solid Waste Report**

Mr. Lane provided the Board with a monthly report of solid waste operations for April 2019. He stated the recycling participation rate is approximately 33 percent.

Mr. Scharr distributed a memorandum with the FY 2019 House Count. He requested each member agency review the numbers and recommend any changes. He anticipates having the final house count numbers approved at the June 20, 2019 board meeting.

No action taken. A copy of the report is attached hereto as exhibit "H".

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## **Old Business**

### **J. 1 a – RFP for O & M Contract Services**

Mr. Scharr presented the Board with the latest draft of the Request for Proposal (RFP), along with the recommendation from the Technical Committee. He requested board approval to advertise the RFP.

Mayor Bass stated that he would like more time to review the changes with the City's Engineer before taking a vote. Mayor Bass also requested the benchmarks be completed and included for final consideration.

Mr. Gombos stated that he does not recommend approving the current RFP. He believes the RFP does not provide any incentive for improved efficiencies or a

cleaner environment. Mr. Gombos stated a full-risk contract would offer incentives to the contractor for improved efficiencies.

Mr. Scharr suggested having a special meeting next week for final consideration on the RFP.

Mayor Bass made a motion to table the RFP for O & M Contract Services until the June 6, 2019 board meeting, subject to a special call meeting, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item is tabled.

A copy of the memorandum is attached hereto as exhibit "I".

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**J. 1 b – S-14 Project Update**

Mr. Simpson requested this matter be taken up in Executive Session.

The item was set aside for Executive Session.

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**New Business**

**J. 2 a – Request to Advertise – West Fritz Creek Phase 2 Gravity Sewer Interceptor**

Mr. Leonard made a motion to approve Request to Advertise - West Fritz Creek Phase 2 Gravity Sewer Interceptor, seconded by Mr. Riemann. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "J".

## **J. 2 b – Request to Advertise – Sunkist Pump Station Rehabilitation 2019**

Mr. Leonard made a motion to approve Request to Advertise – Sunkist Pump Station Rehabilitation 2019, seconded by Supervisor Rockco. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memorandum is attached hereto as exhibit "K".

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## **J. Executive Director's Report**

Mr. Scharr advised that he met with MDEQ and the Covington Group regarding the Price Brothers grant. HCUA has two options: pull the current grant application and start over with a new submission or leave the application as is and amend the project once it has been approved. Mr. Scharr recommended keeping the current application and making amendments during the design phase. The board members concurred with the recommendation.

Mr. Scharr requested the July 4, 2019 board meeting be moved to July 11, 2019.

Mr. Gombos made a motion move the July 4, 2019 Board Meeting to July 11, 2019, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Supervisor Ladner asked for bank drafts to be considered as a payment method. Mr. Scharr stated that he will check with Ms. Christian on availability of other payment methods and update the Board at the next meeting.

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## **K. Executive Session**

Supervisor Ladner made a motion to enter closed session to determine the need for Executive Session. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

Mr. Simpson stated there was a need for Executive Session to discuss potential litigation related to the S-14 project.

Supervisor Ladner made a motion to enter Executive Session, seconded by Mr. Leonard. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board entered Executive Session.

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Mr. Gombos made a motion to exit Executive Session and return to Open Session, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board returned to Open Session.


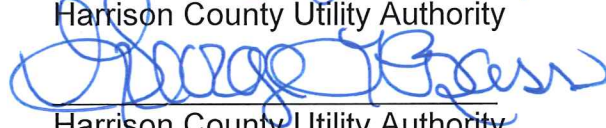
Mr. Simpson stated that board action was taken during Executive Session. He stated that he would provide the board secretary with the motion for the Executive Session minutes.

**L. Adjourn** - At this time Mr. Gombos made a motion to adjourn, seconded by Mr. Jones. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority  
  
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Harrison County Utility Authority