

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
May 19, 2016

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on May 19, 2016, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Andrew "Fofo" Gilich, City of Biloxi, Director
Mr. Kris Riemann, representing the City of Gulfport
Mayor Billy Skellie, City of Long Beach, Director
Mr. Danny Boudreaux, representing Harrison County (2)
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. Al Gombos, representing the City of D'Iberville
Mayor Chipper McDermott, City of Pass Christian, Director
Mr. Donald Scharr, Executive Director, HCUA
Mr. James Simpson, Wise Carter Attorneys, Esquire
Ms. Patra Roberts, Office Manager, HCUA
Mr. Michael VanCourt, Comptroller, HCUA
Mr. John Wilson, O & M Manager, HCUA
Mr. Seren Ainsworth, Solid Waste Coordinator, HCUA

ABSENT:

Supervisor Angel Kibler-Middleton, Harrison County (2), Director
Mayor Billy Hewes, City of Gulfport, Director

AUDIENCE:

Mr. Bruce Newton, Vice President, Digital Engineering
Mr. Jeff Riopelle, Knesal Engineering
Mr. Derrel Wilson, Utility Partners
Mr. Bobby Knesal, Utility Partners
Ms. Cindy Lamb, Pickering Engineering Firm
Mr. Bernie Parker, City of Long Beach
Mr. Anthony E. Morrow, Jay Bearden Construction

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Gilich called the meeting to order. The following proceedings were had and done.

Amendment to the Agenda

Mr. Scharr requested that the meeting agenda be amended to add the Resolution for Project Prioritization as item E. 2 b 3.

Mayor McDermott made a motion to amend the agenda to add Proposed Resolution for Project Prioritization as item E. 2 b 3, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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A. Public Comments

Mayor Gilich opened the floor for public comments.

Mr. VanCourt introduced a new HCUA staff member, Ms. Annie Kennedy. Annie will serve in the role of Accounting Assistant.

Supervisor Ladner asked for an update on the repairs at Cuevas-Delisle Road. Mr. Wilson stated there was a leak on the water line. The contractor that was hired to repair it excavated and left the hole open overnight. The contractor went out back fill the hole the next day.

Supervisor Ladner stated that permits should be obtained from the county's engineering office for future work.

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B. Approval of Wastewater Claims Docket dated May 20, 2016

Mayor Skellie made a motion to approve the May 20, 2016 Wastewater Claims Docket, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the claims docket is attached hereto as exhibit "B".

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C. Requests for Cash

On behalf of the CDBG Grant Administrator, Gouras and Associates, Mr. Newton recommended the approval of the Request for Cash in the amount of \$621,332.05.

Supervisor Ladner made a motion to approve the Request for Cash in the amount of \$621,332.05 based on the recommendation of the Grant Administrator and Mr. Newton, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Request for Cash Summary is attached hereto as exhibit "C".

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D. Technical Committee Minutes

Mr. Gombos made a motion to approve the Technical Committee meeting minutes dated May 11, 2016, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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Old Business

E. 1 a 1 – Keegan Bayou Wastewater Treatment Facility – Floating Floor Seal Replacement – Authorization to Advertise

Mr. Gombos made a motion to approve the Keegan Bayou Wastewater Treatment Facility – Floating Floor Seal Replacement – Authorization to Advertise, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the memo is attached hereto as exhibit "D".

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New Business

CDBG

E. 2 a 1 – S14 Change Order No. 2 – Jay Bearden Construction

Mr. Newton stated the change order represents a weather-related time extension of 60 days with a completion date of June 7, 2016.

Mayor Skellie made a motion to approve CDBG Budget Modification No. 64 based on the recommendation of Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "E".

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E. 2 a 2 – W19 (Mains) Term Bid 2008-02 - Revision No. 4 (Summary) to Work Order No.1 – Yates & Sons Construction

Mr. Newton stated the revision represents an increase of 8 calendar days and an overall decrease of \$59,299.62. The new completion date is April 8, 2016.

Mr. Gombos made a motion to approve W19 (Mains) Term Bid 2008-02 – Revision No. 4 (Summary) to Work Order No. 1 – Yates & Sons Construction, based on the recommendation of Mr. Newton, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the revision is attached hereto as exhibit "F".

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E. 2 a 3 – W19 (Mains) Term Bid 2008-02 - Work Order No. 1 Certificate of Substantial Completion

Mr. Gombos made a motion to approve W19 (Mains) Term Bid 2008-02 – Work Order No. 1 Certificate of Substantial Completion based on the recommendation of Mr. Newton, seconded by Mayor McDermott. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the certificate is attached hereto as exhibit "G".

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E. 2 a 4 – Central SCADA System – Construction Contract Modification No. 11 – CSI, Inc.

Mr. Newton stated the contract modification includes additional data mapping on the S21 projects. The modification represents an increase of 40 days with a revised completion date of May 20, 2016.

Mayor McDermott made a motion to approve the Central SCADA System – Construction Contract Modification No. 11 – CSI, Inc. based on the recommendation of Mr. Newton, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the modification is hereto as exhibit "H".

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E. 2 a 5 – S10 Riverbend/Robinwood Forest – Change Order No. 2 – Jay Bearden Construction

Mr. Newton stated the change order represents an increase of 38 days and a decrease of \$109,813.98 to the contract amount.

Mayor Skellie made a motion to approve S10 Riverbend/Robinwood Forest – Change Order No. 2 – Jay Bearden Construction based on the recommendation of Mr. Newton, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the change order is attached hereto as exhibit "I".

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E. 2 b 1 – Pineville CIAP Project No. 2 – Contractor Pay Request No. 3 for Saunders Construction (\$139,520.42) (contingent upon DMR approval)

There was a discussion regarding meeting the project deadlines for completion. Mr. Simpson advised the Board that HCUA has received a notice to suspend work from the contractor, Saunders Construction. He stated that Saunders indicated that there is a cash flow problem because he hasn't been paid in several months. Mr. Vancourt advised that the contractor pay request have not been paid because HCUA yet to receive payment from DMR.

Mr. Gombos suggested HCUA proceed with paying the contractor and await reimbursement from DMR.

Mr. Gombos made a motion to authorize the payment of approved pay requests for Saunders Construction and authorize Mr. Scharr to develop a policy to present to the Board, based on the recommendation of Mr. Scharr, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the payment request is attached hereto as exhibit "J".

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E. 2 b 2 – Waste Pro Customer Service & Complaints – Discussion

Mr. Scharr advised the Board that he met with the Gulfport City Council this week to address issues with Waste Pro services. He provided the Board with measures being taken to improve the collection services and reduce complaints:

- Notices for non-compliance can now be delivered to Waste Pro via email and fax.
- HCUA is meeting with Waste Pro on a weekly basis to discuss specific issues and remedies.
- Mr. Scharr has contacted Mr. John Jennings, CEO of Waste Pro, to advise him that member agencies are inquiring about termination of the contract.

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E. 2 b 3 – Resolution for Project Prioritization

Mr. Gombos made a motion to approve the Resolution for Project Prioritization, seconded by Supervisor Ladner. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the resolution is attached hereto as exhibit "K".

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F. Executive Director's Report

There was no Executive Director's Report.

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I. Executive Session

Mayor Gilich asked if there was a need for Executive Session. Mr. Simpson stated there was no need for Executive Session.

Mr. Simpson briefed the Board on two litigation matters:

- Urban Planning Consultants has filed bankruptcy and no assets.
 - Virgil Gillespie has dissolved the North East Utility District. Mr. Simpson is working with Mr. Gillespie to dissolve the Saucier Utility District also. This will extend the HCUA service area.
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K. Adjourn - At this time Mayor McDermott made a motion to adjourn, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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