

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
May 19, 2022

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on May 19, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mr. Wayne Miller, representing City of Gulfport
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Supervisor Connie Rockco, Harrison County (2), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breaux, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. Derek Bullock, Engineering Project Manager
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

Ben Whiteside, The Focus Group

AUDIENCE:

Shea Magee, Waste Management
Derrel Wilson, H2O
Bernie Parker, City of Long Beach, Councilman
Brittany Thomas, City of Gulfport-BCOC
Brittany Rodgers, City of Gulfport, Clerk of Council
Cindy Lamb, Pickering Firm, Inc.
Austin Keith, Pickering Firm, Inc.

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Andrew "Fofa" Gilich, representing City of Biloxi, called the meeting to order. The following proceedings were had and done.

A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor Andrew "Fofu" Gilich opened the floor for public comments.

Mr. Derrel Wilson, H2O Innovations introduced Mr. Kevin McCombie, new Project Manager with H2O Innovations, who will manage HCUA Projects.

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C. Approval of the Claims Docket dated May 19, 2022

Mr. Al Gombos made a motion to approve the Claims Docket dated May 19, 2022, seconded by Supervisor Connie Rockco.

Supervisor Marlin Ladner requested clarification on accounts listed on the Claims Docket that did not include an amount and requested clarification on the services provided by Selective Flood.

Mr. John Wilson explained that Selective Flood is the insurance provider for flood insurance for HCUA facilities.

Ms. Cindy Breau explained that the blanks beside vendors on the Claims Docket list, included a note of "vc" to the left side of the page. The "vc" note represents "voided check" and the voided checks were due to a printing error during processing of the checks.

A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated May 5, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated May 5, 2022, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated May 5, 2022, is attached hereto as exhibit "C".

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E. Financial Report

Ms. Cindy Breaux, CFO explained that there are no indications of, out of the ordinary totals for the six-month mark of the FY22 Budget.

No action required. The Board accepted the Financial Report for April 2022 as presented. A copy of the report is attached hereto as exhibit "D".

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F. Marketing Report

Mr. Alan Lane explained that Ben Whiteside, The Focus Group, was out of town. A Facebook campaign is being prepared to educate residents on the procedures involving the number of brown solid waste carts allowed per residence (one brown cart) and the process to obtain a second cart for \$32.52 a year. Waste Management has been identifying multiple solid waste brown trash carts at residences and removing unassigned carts. Multiple brown solid waste carts at residences are a result of residents taking an assigned brown cart to a new residence when they relocate, removing and taking brown carts from a location where the residence has been vacated, or taking a brown cart from another resident's assigned location.

Supervisor Marlin Ladner explained that due to the cost associated with the solid waste carts, it is important to control the number of carts and to monitor carts.

Mr. John Wilson explained that a second cart is revenue for Waste Management and Waste Management is monitoring solid waste carts.

Mr. Alan Lane explained that at the end of the Solid Waste Contract, inventory of carts will become ownership of HCUA. If HCUA Solid Waste staff identifies extra carts at unassigned locations, extra carts are reported to Waste Management for removal from the location.

Mr. Al Gombos addressed Supervisor Marlin Ladner and explained he himself had concerns on the inventory of the solid waste carts. There was a distribution plan or a delivery plan. Mr.

Gombos previously requested a plan that listed the resident locations of where carts were delivered. Mr. Gombos received a plan but not the plan for the resident deliveries and it appeared the carts were delivered without using the resident plan of delivery. The City of D'Iberville was aware of several hundred carts too many delivered.

Mayor Andrew "Fofa" Gilich explained that The City of Biloxi's Utility Billing Department is reconciling the city's billing with the RFI-ID numbers provided by Waste Management. Once a City of Biloxi customer has a closed account, a request is made to remove solid waste carts from the location of the closed account.

Mr. John Wilson noted that the house count has started for The City of Biloxi and reconciliation with Waste Management on accounts.

Mr. Al Gombos discussed the value set for each solid waste cart and the original cost of each cart, which he recalled the original cost, of each cart, to be in excess of \$100. Any resident removing carts from an assigned location, could be reported to law enforcement for theft of a cart. Carts are traceable, the chips on carts can be used to locate missing carts. Mr. Gombos recommended reviewing the original solid waste proposal.

Mr. Alan explained that Waste Management has completed the download for the house count for reconciliation of the solid waste carts.

Mayor George Bass requested clarification on the procedure when solid waste drivers locate a cart not assigned at a specific location.

Mr. Alan Lane explained that assigned carts at locations are emptied. Waste Management drivers report unassigned carts to dispatch, and a truck is sent to pick up unassigned carts. If the resident refuses to turn in unassigned cart, law enforcement is contacted to assist in recovery of the cart.

Board Members discussed HCUA's ownership of solid waste carts and the rights of HCUA to pursue charges in the event carts are removed (theft) from assigned locations by residents.

Alan Lane explained that carts are Waste Managements' property until the Solid Waste Contract expires. Waste Management can pursue theft of carts if desired. Under the current contract, solid waste carts are included in the price of the contract.

Board Members discussed HCUA's voice in the theft of solid waste carts and HCUA's current interest due to future ownership (carts resulting as an asset), following expiration of the Solid Waste Contract.

Mr. James Simpson, Counsel, explained that under the new Solid Waste Contract, HCUA will own carts.

Mayor Jimmy Rafferty requested an RFI-ID report to reconcile with The City of Pass Christian's records.

Mr. John Wilson noted that all member agencies will receive their copy of the RFI-ID report.

No action taken. The report was received. A copy of the Marketing Report is attached hereto as exhibit "E".

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G. Action Items

G1. Old Business

G1a. MCWI ARPA – HCUA Projects

Mr. John Wilson explained that The City of Gulfport has indicated potential interest in partnering with HCUA for ARPA funds. Harrison County has indicated no interest in partnering with HCUA due to Harrison County is eligible and has already initiated the process for ARPA funds.

No action taken. The report was received. A copy of the MCWI ARPA – HCUA Projects is attached hereto as exhibit "F".

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G2. New Business

G2a. LB WW Upgrade PH2 – Engineering Contract Amendment

Mr. John Wilson explained that the Long Beach Upgrade PH2 – Engineering Contract Amendment is an amendment to the existing Overstreet & Associates contract for the RPR engineering part of project, covering number of months for the Phase 2-Nicholson & South Forest and anticipation that more increase of time will be required for South Forest to Menge. Delays in materials and issues on project require more time.

Mayor Bass made motion to approve LB WW Upgrade PH2 – Engineering Contract amendment, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the LB WW Upgrade PH2 – Engineering Contract Amendment is attached hereto as exhibit "G".

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G2b. Over/Under Distribution – Payment or Roll

Mr. John Wilson explained that it is the middle of HCUA's budget year and the time of the year to review for capital projects. Mr. Wilson explained that any member agency that is due a refund for the FY2020, has the opportunity, to request a refund check from HCUA (or) request HCUA to apply the refund to a HCUA Capital Project.

Supervisor Marlin Ladner requested clarification on the amount listed for Harrison County and whether or not the amount included the S14 funds.

Mr. James Simpson explained that the \$100,000 for Harrison County was not in the bank yet.

Mr. John Wilson explained the amounts listed for refund is for the end of FY2020.

Mr. Al Gombos requested clarification on whether or not the \$371,356 funds could be applied in conjunction with the \$250,000 budgeted amount for capital repairs for this year and would it result in \$500,000 that could be spent on capital projects prior the end of the FY2022 year?

Mr. John Wilson addressed Mr. Al Gombos and explained that the \$500,000 could possibly be spent prior FY22 end (or) in the FY23.

Mayor Jimmy Rafferty requested clarification whether or not, there were any projects that were suitable as capital projects at this time.

Mr. John Wilson addressed Mayor Jimmy Rafferty and explained there are possible projects in Pass Christian (Pass Christian, Long Beach and Harrison County would split portions of the cost).

No action taken. The report was received. A copy of the Over/Under Distribution – Payment or Roll is attached hereto as exhibit "H".

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H. Solid Waste Report

Mr. Alan Lane presented the Solid Waste Report that included the average recycling participation rate of 30% for the month of April.

Supervisor Marlin Ladner requested clarification on whether or not customers were being notified that contractor debris is not removed by Pelican Waste.

Mayor James Rafferty requested clarification on whether or not Pelican removed debris in the front of vacant lots.

Mr. Al Gombos noted that most ordinance's do not allow for importing of garbage or trash.

Mr. Alan Lane explained that if debris is placed across the street from a residence and across the street is a vacant lot, drivers usually pick up debris if it does not appear the debris came front the vacant lot. If there is a question to whether or not the debris should be picked up, Mr. Lane will visit site for confirmation of action to be taken by Pelican Waste, if any.

No action taken. A copy of the report is attached hereto as exhibit "1".

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I. Executive Director's Report

Mr. John Wilson explained that the Solid Waste RFP will be presented at the next Board Meeting for permission to advertise. The Water & Sewer Policy will be presented (noting rate changes) for approval. The Water Allocation numbers will be presented for approval and the first draft of the FY23 Budget will be presented. The Solid Waste Contract includes adjustments reflecting the requirement for the operation of aged trucks.

Mayor Jimmy Rafferty requested a list of possible HCUA capital projects and the percentage of contribution that would be required for the projects.

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J. Executive Session

There was no need for Executive Session.

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K. Adjourn – At this time Mayor George Bass made a motion to adjourn, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.



A handwritten signature in blue ink, appearing to read "James Paff", written over a horizontal line.

Harrison County Utility Authority

A handwritten signature in blue ink, appearing to read "Connie Rocker", written over a horizontal line.

Harrison County Utility Authority