

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
April 21, 2022

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on April 21, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fof" Gilich, City of Biloxi, Director
Bernie Parker, representing City of Long Beach
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breau, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

Supervisor Connie Rockco, Harrison County (2)

AUDIENCE:

Tommy Thibodeaux, Pelican Waste
Charles Roberts, Pelican Waste
Sam Williams, Waste Management
Cara Wagner, Pickering Firm, Inc.
Shea Magee, Waste Management
B. Thomas, Gulfport Resident
Ben Whiteside, The Focus Group
Damon Torricelli, Neel-Schaffer

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Andrew "Fof" Gilich, representing City of Biloxi, called the meeting to order. The following proceedings were had and done.

.....
A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor Andrew "Fofu" Gilich opened the floor for public comments.

There were no public comments.

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C. Approval of the Claims Docket dated April 21, 2022

Mr. Al Gombos made a motion to approve the Claims Docket dated April 21, 2022, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated April 7, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated April 7, 2022, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated April 7, 2022, is attached hereto as exhibit "C".

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E. Financial Report

Ms. Cindy Breau explained that FY Budget does not reflect anything out of the ordinary, but the year-to-date percentages will change following a few required classification changes.

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Bernie Parker, representing City of Long Beach
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breau, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

Supervisor Connie Rockco, Harrison County (2)

AUDIENCE:

Tommy Thibodeaux, Pelican Waste
Charles Roberts, Pelican Waste
Sam Williams, Waste Management
Cara Wagner, Pickering Firm, Inc.
Shea Magee, Waste Management
B. Thomas, Gulfport Resident
Ben Whiteside, The Focus Group
Damon Torricelli, Neel-Schaffer

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Andrew "Fofu" Gilich, representing City of Biloxi, called the meeting to order. The following proceedings were had and done.

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There were no public comments.

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Long Beach	voted	aye
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The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated April 7, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated April 7, 2022, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

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Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated April 7, 2022, is attached hereto as exhibit "C".

.....

E. Financial Report

Ms. Cindy Breau explained that FY Budget does not reflect anything out of the ordinary, but the year-to-date percentages will change following a few required classification changes.

No action required. The Board accepted the Financial Report for March 2022 as presented. A copy of the report is attached hereto as exhibit "D".

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F. Marketing Report

Mr. Ben Whiteside, The Focus Group, explained that the Facebook stats for March 2022, included ads seen 92,000 times which was an increase thus far in this fiscal year, and ads were clicked 1250 times back to the recycling page at \$0.33 per click. There is budget available for the promotion of Earth Day this week.

Mayor Billy Hewes explained that additional media options should be considered as an outlet to reach audiences who do not interact with Facebook.

Mr. Whiteside explained that The Focus Group has considered targeting cell phones (geo-fencing), that includes sending ads by satellite through apps to target locations over Harrison County. An example would be when a citizen opens the WLOX app and other similar apps the ad would appear.

Mayor Billy Hewes recommended Mr. Whiteside considering other approaches of media options for ads and to submit the ideas to Mr. John Wilson for consideration.

No action taken. The Board accepted the Marketing Report as submitted by The Focus Group. A copy of the Marketing Report is attached hereto as exhibit "E".

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G. Action Items

G1. Old Business

G1a. SW RFP – Truck Revision

Mr. John Wilson explained that during the previous Board Meeting, Supervisor Marlin Ladner raised a question, on whether or not, there was the possibility of allowing used trucks to service solid waste routes in the next contract period. Mr. Wilson explained that the SW RFP – Truck Revision presented includes allowing up to four-year old trucks to be used for service. If the initial contract is for six years and includes four one-year extensions to the contract, contract allows for ten-year old trucks through contract with potential leverage in the future.

A request for the approval to advertise SW-RFP will be presented soon post the review of the RFP by Mr. James Simpson Counsel. Late May 2022 or early June 2022 is the timeline in which the RFP will be presented for approval for the advertisement. Any questions or comments about the RFP should be directed to Mr. John Wilson or Mr. Alan Lane.

Mr. Al Gombos questioned the life expectancy on trucks.

Mr. Alan Lane noted ten to twelve years is life expectancy on trucks.

No action taken. A copy of the SW RFP – Truck Revision is attached hereto as exhibit “F”.

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G2. New Business

G2a. Long Beach Wastewater Upgrade PH2 – Change Order

Mr. John Wilson requested approval for Long Beach Wastewater Upgrade PH2 – Change Order (includes area of South Forest to Nicholson). The Change Order includes adding seventy-five calendar days to the contract.

Mr. Bernie Parker made motion to approve Long Beach Wastewater Upgrade PH2 – Change Order, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Wastewater Upgrade PH2 – Change Order is attached hereto as exhibit “G”.

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Mr. John Wilson explained that there was a need for an amendment to the Agenda, adding item “G2b. 2022 Facility Plan – Engineering Contract Approval”.

Mr. Al Gombos made a motion to amend the Agenda, adding item “G2b, 2022 Facility Plan – Engineering Contract Approval”, seconded by Mr. Bernie Parker. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed to amend the agenda, adding item "G2b, 2022 Facility Plan – Engineering Contract Approval".

G2b. 2022 Facility Plan – Engineering Contract Approval

Mr. John Wilson recommended approving the 2022 Facility Plan – Engineering Contract Approval and explained that the Facility Plan was a break down into phases in order to meet the state deadline with required submittals by July 2022. The Engineering Firm will prepare a Facility Plan for submission. Mr. Wilson provided the Board Members with a handout that included a breakdown of the Sewer Projects Table, the Water Projects Table and the Harrison County Projects Table. The list is not a final list but a manageable list to produce a plan to submit by July 2022. Added projects will be included in the following budget year. The current list includes in the eight wastewater projects and four water projects for this year.

Mr. John Wilson proposed and recommended approval for 2022 Facility Plan – Engineering Contract Approval, the Task Order No. 1 is \$10,000.00.

Mayor Billy Hewes explained that the Legislator passed legislation for ARPA Funds. Water and sewer projects are eligible for a one-to-one match. Mayor Hewes noted that considering ARPA Funds and any changes to the dynamics, projects may need to be reviewed for changes that may be beneficial to all member agencies.

Mr. Al Gombos made motion to proceed and approve 2022 Facility Plan – Engineering Contract Approval, seconded by Mr. Bernie Parker. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed. A copy of the 2022 Facility Plan – Engineering Contract Approval is attached hereto as exhibit "H".

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H. Solid Waste

H1. Solid Waste Report

Mr. Alan Lane explained that the recycling rate average was 36% participation with Friday's being the best participation rate of 46%. 385.37 tons was recycled, and the year-to-date total is over 2,000 tons recycled.

No action taken. A copy of the report is attached hereto as exhibit "I".

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H2. Solid Waste Fines

Waste Management and Pelican Waste had no incidents resulting in fines for the past quarter.

Recommendation to release retainage in the amount of \$23,338.83 to Waste Management and \$6,869.43 to Pelican Waste.

Mr. Al Gombos made motion to approve Solid Waste Fines, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion passed and a copy of Solid Waste Fines, is attached hereto as exhibit "J".

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I. Executive Director's Report

Mr. John Wilson explained that the CCR Report on the water system has been published on the HCUA website and Facebook page. The CCR Report will be forwarded to the member agencies.

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J. Executive Session

Mr. James Simpson requested the Board to consider moving into Executive Secession to discuss pending litigation.

Mr. Al Gombos made a motion for the Board to consider moving into Executive Session to discuss pending litigation, second by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye

Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion to consider moving to Executive Session passed.

Mr. James Simpson requested the Board to move to a closed Executive Seccession to discuss progress on the S14 litigation.

Mr. Al Gombos made a motion for the Board to move into a closed Executive Session to discuss pending litigation, second by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion to move into closed Executive Session passed.

Upon returning to the Board Room, Mayor Andrew "Fofu" Gilich noted the Board returning to session.

Mr. James Simpson requested a note to the minutes that there was no action taken in the Executive Session and based on discussion, Mr. Simpson requested for Board to approve resolution of the issue discussed and released.

Supervisor Marlin Ladner made motion to approve resolution of the issue discussed and released in Executive Session, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion was approved.

K. Adjourn – At this time Mr. Al Gombos made a motion to adjourn, seconded by Mayor Andrew "Fofu" Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	absent
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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