

HARRISON COUNTY UTILITY AUTHORITY  
BOARD MEETING  
February 2, 2017

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on February 2, 2017, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

**BOARD AND STAFF:**

Supervisor Marlin Ladner, Harrison County (1), Director  
Mayor Billy Hewes, City of Gulfport, Director  
Mayor Andrew "Fofo" Gilich, City of Biloxi, Director  
Mayor Billy Skellie, City of Long Beach, Director  
Mr. Al Gombos, representing the City of D'Iberville  
Supervisor Angel Kibler-Middleton, Harrison County (2), Director  
Mayor Chipper McDermott, City of Pass Christian, Director  
Mr. James Simpson, Wise Carter Attorneys, Esquire  
Mr. Donald Scharr, Executive Director, HCUA  
Ms. Patra Roberts, Office Manager, HCUA  
Ms. Julie Christian, Chief Financial Officer, HCUA  
Mr. John Wilson, O & M Manager, HCUA  
Mr. Alan Lane, Solid Waste Coordinator, HCUA

**ABSENT:**

**AUDIENCE:**

Mr. Bruce Newton, Digital Engineering  
Mr. Bill Knesal, Knesal Engineering  
Mr. Bobby Knesal, Utility Partners  
Mr. Derrel Wilson, Utility Partners  
Mr. Jon Bierd, Waste Pro  
Mr. Ruppert Jemmott, Waste Pro  
Ms. Cindy Lamb, Pickering Engineering  
Ms. Pamela Ducas, Waste Management  
Ms. Jenna Bennett, Team Waste  
Ms. Jill Achee, Severn Trent

Letters of designation are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Supervisor Ladner called the meeting to order. The following proceedings were had and done.

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## **A. Opening Prayer and Pledge of Allegiance**

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## **B. Public Comments**

Supervisor Ladner opened the floor for public comments.

There were no public comments.

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## **C. Approval of Board Meeting Minutes dated January 5, 2017**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated January 5, 2017, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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## **C. 1 Approval of Executive Session Meeting Minutes dated January 5, 2017**

Mayor Gilich made a motion to approve the Executive Session Meeting Minutes dated January 5, 2017, seconded by Mr. Gombos. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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#### **D. Approval of Board Meeting Minutes dated January 19, 2017**

Mr. Gombos made a motion to approve the Board Meeting Minutes dated January 19, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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#### **E. Approval of HCUA Claims Docket dated February 3, 2017**

Mayor McDermott made a motion to approve the HCUA Claims Docket dated February 3, 2017, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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#### **F. Approval of Technical Committee Minutes dated January 25, 2017**

Mr. Gombos made a motion to approve the Technical Committee Meeting Minutes dated January 25, 2017, seconded by Supervisor Middleton. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed.

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**G. a — Financial Reports – Non-CDBG**

Ms. Christian provided a brief overview of the current budget status.

Ms. Christian advised the Board that there will be some changes made to the financial report in the near future.

No action required. A copy of the Non-CDBG Financial Report is attached hereto as exhibit "C".

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**G. b – Financial Reports – CDBG**

Mr. Newton advised S14 and S18 are the only remaining open projects. Construction is complete on the S18 project and close out change orders are being prepared. Some construction work is still on-going on the S14 project.

Mr. Scharr stated MDEQ has advised the deadline for eligible construction costs on the S14 project is January 15, 2017 and December 31, 2016 for the S18 project. The deadline for eligible administrative costs is March 31, 2017.

No action required.

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**Old Business**

**H. 1 a - Purchase of East Central Harrison County Public Utility Districts – Discussion**

HCUA received an inquiry from the East Harrison County Public Utility District (EHCPUD) regarding the possible acquisition of their utility district by HCUA.



Mr. Scharr recommended a sub-committee be established to investigate and gather information to present to the Board. The sub-committee will be comprised of Mr. Donald Scharr, Mr. Jim Simpson, and Supervisor Angel Middleton.

No action required.

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**New Business - CDBG**

**H. 2 a 1 – None**

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**New Business – Non-CDBG**

**H. 2 b 1 – Solid Waste Collection Request for Proposals**

Mayor McDermott made a motion to table the Solid Waste Collection Request for Proposals based on the recommendation of Mr. Scharr, seconded by Mayor Skellie. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The item is tabled. A copy of the Request for Proposals is attached hereto as exhibit "D".

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**I. Solid Waste Report**

Mr. Lane provided the Board with the solid waste tonnage and recycle tonnage, from the beginning of the Waste Pro contract to present.

A copy of the solid waste reports is attached hereto as exhibit "E".

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**J. Executive Director's Report**

Mr. Scharr provided the Board with a copy of a letter received from Waste Pro this week. The letter serves as formal notice of service changes regarding additional carts and grapple truck services. Waste Pro is requesting additional funds for these services.

Mr. Scharr and Mr. Simpson are working with Waste Pro to attempt to resolve these issues.

No action required at this time.

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**K. Executive Session**

There was no need for Executive Session.

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**L. Adjourn** - At this time Mayor Hewes made a motion to adjourn, seconded by Mayor Gilich. A roll call vote resulted in the following votes:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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