

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
December 15, 2022

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on December 15, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mr. Wayne Miller, representing City of Gulfport
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fofa" Gilich, City of Biloxi, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Ms. Jaclyn Turner, representing Harrison County (2)
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breaux, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

AUDIENCE:

Steve Seymour, Pelican Waste
Bernie Parker, City of Long Beach, Councilman
Tami Blackwell, The Focus Group
Chelsea Payne, The Focus Group
David Wimberley, Neel-Schaffer
Damon Torricelli, Neel-Schaffer
Kevin McCumby, H2O Innovation
Chec White, Pelican Waste
David Ball, Overstreet

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Ms. Jaclyn Turner, representing Harrison County (2), called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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Ms. Jaclyn Turner addressed need for Amendment to the Agenda, adding item H2b, Long Beach Phase 1 – Change Order # 3.

Mayor George Bass made motion to Amend Agenda, adding item H2b, Long Beach Phase 1 – Change Order # 3, seconded by Mayor Andrew “Fofu” Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed to amend agenda, adding item H2b, Long Beach Phase 1 – Change Order # 3.

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B. Public Hearing for Proposed Facility Plans

Mayor George Bass made motion to open Public Hearing for Proposed Facility Plans, seconded by Mayor Andrew “Fofu” Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

Ms. Jaclyn requested that everyone in the audience sign in on the HCUA sign in sheet reflecting their presence in the audience for the Public Hearing dated December 15, 2022.

There were no comments.

Mr. Al Gombos made motion to close Public Hearing for Proposed Facility Plans, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye

Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the notice of The Public Hearing for Proposed Facility Plans are attached hereto as exhibit "B".

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C. Public Comments

Ms. Jaclyn Turner opened the floor for public comments.

There were no public comments.

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D. Approval of the Claims Docket dated December 15, 2022

Mr. Al Gombos made a motion to approve the Claims Docket dated December 15, 2022, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "C".

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E. Approval of Board Meeting Minutes dated December 1, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated December 1, 2022, seconded by Mayor Andrew "Fofu" Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated December 1, 2022, is attached hereto as exhibit "D".

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F. Financial Report

Ms. Cindy Breaux explained that currently the Finance Department is preparing for the FY22 audit. If there are questions on the current FY23 Budget, Ms. Breaux will address any questions.

No discussion.

No action required. The Board accepted the Financial Report for November 2022 as presented. A copy of the report is attached hereto as exhibit "E".

G. Marketing Report

Ms. Tami Blackwell with The Focus Group introduced Chelsea Payne, HCUA's contact person for marketing with The Focus Group. Ms. Blackwell explained that organic (free) posts to HCUA Facebook page reached over 5,800 in November 2022. Facebook temporarily stopped HCUA's ad campaign due to the wording of "recycle" and the requirement that there be a visible standard disclaimer attached to the ads. The issue was resolved, and the campaign continued with over 42,000 impressions and there were 1,049 clicks at a rate of \$.29 cents cost per click. with a standard industry average of \$1.72 per click.

No action taken. The Board accepted the Marketing Report as submitted by The Focus Group. A copy of the Marketing Report is attached hereto as exhibit "F".

H. Action Items

1. Old Business

None

2. New Business

H2a. Long Beach Phase 2 – Substantial Completion 11/28/2022

Mr. John Wilson explained that Long Beach Phase 2 – Substantial Completion 11/28/2022 involves part of the Long Beach Project from Nicholson to South Forest. The new pipe installed has been in operation. Project will close-out soon (December 23, 2022) and a Summary Change Order and Close Out Documents will be presented to finalize project. Supervisor Marlin Ladner requested clarification on the status of Menge Avenue work and who determines the subcontractor for paving. Mr. Wilson explained that pipe has been installed and pressure tested. Contractor determines subcontractor for paving and the project is ready for land shapers.

Mayor George Bass made motion to approve Long Beach Phase 2 – Substantial Completion 11/28/2022, seconded by Mayor Andrew “Fofa” Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Phase 2 – Substantial Completion 11/28/2022 is attached hereto as exhibit “G”.

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H2b. Long Beach Phase 1 – Change Order # 3

Mr. John Wilson explained that Long Beach Phase 1 - Change Order #3 addresses transfers and bypasses required to complete the project.

Mayor George Bass made motion to approve Long Beach Phase 1 – Change Order # 3, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Phase 1 – Change Order # 3 is attached hereto as exhibit “H”.

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I. Executive Director’s Report

Mr. John Wilson explained Long Beach, Phase 2 Project is complete and pumping active and HCUA is preparing for Punch List. Long Beach Phase 1 Project completion will be soon. Supervisor Marlin Ladner requested update about signage being place on field vehicles for identification and requested clarification about an emergency sign with a contact number for the Red Creek Pump Station. Mr. Wilson explained that preparation is being made for private property signs and emergency notices with contact numbers for pump stations. Door hangers will also be placed notifying the public that workers will be on site. Mr. Kevin McCumby with H2O explained that signs ordered, arrived December 15, 2022.

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J. Executive Session

There was no need for Executive Session. Mr. Jim Simpson addressed the Board and requested on behalf of Wise Carter, Attorneys and Esquire, that the professional legal fees rate increase from \$150.00 to \$200.00 an hour. The increase would not effect the FY23 Budget.

Mayor George Bass made motion to increase professional legal fees from \$150 to \$200 per hour, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

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K. Adjourn – At this time Mr. Al Gombos made a motion to adjourn, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Marlin Ladner
Harrison County Utility Authority



Connie Grocke
Harrison County Utility Authority