

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
January 20, 2022

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on January 20, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fofu" Gilich, City of Biloxi, Director
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breaux, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Jaclyn Turner, representing Harrison County (2)

ABSENT:

Mr. James Simpson, Wise Carter, Attorneys and Esquire

AUDIENCE:

Bobby Knesal, H2O
Charles Roberts, Pelican Waste
Shea Magee, Waste Management

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Andrew "Fofu" Gilich, representing City of Biloxi, called the meeting to order. The following proceedings were had and done.

.....
A. Opening Prayer and Pledge of Allegiance

.....
B. Public Comments

Mayor Andrew "Fofu" Gilich opened the floor for public comments.

There were no public comments.

.....
C. Approval of the Claims Docket dated January 20, 2022

Supervisor Marlin Ladner seconded the motion to approve the Claims Docket dated January 20, 2022, with discussion. Supervisor Ladner requested clarification on the payment to Society for Human Resource Management (“SHRM”) and payment to Pickering Firm, Inc. in the amount of \$8,900.00 under the Operation and Maintenance section of the check register.

Mr. John Wilson explained that SHRM offers courses related to several areas in the Human Resources field and the membership provides up-to-date information involving employment issues. Pickering Firm, Inc. payment of \$8,900.00 is listed under Operation and Maintenance because the construction phase has already closed out.

Mayor George Bass made a motion to approve the Claims Docket dated January 20, 2022, seconded by Supervisor Marlin Ladner, with discussion. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed and a copy of the Claims Docket is attached hereto as exhibit “B”.

.....
D. Approval of Board Meeting Minutes dated January 6, 2022

Mayor George Bass made a motion to approve the Board Meeting Minutes dated January 6, 2022, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed and a copy of Board Meeting Minutes dated January 6, 2022, is attached hereto as exhibit “C”.

E. Financial Report

Ms. Cindy Breaux explained that the increase in chemicals is due to order dates versus receiving dates of the product. The IT category will have a decrease adjustment of \$8,900.00 and the \$8,900.00 will be entered in the Tire Expense category. The Admin category requires a decrease adjustment, and the adjustment will be split in the Wastewater and Water categories. The City Works annual program cost is an annual payment and the budget appears high on the report, but the numbers will average out on the report during the rest of the FY22 period.

Auditors have completed the FY21 Audit and are currently working on the preliminary report. Once the preliminary report is received, the Management, Discussion and Analysis Report will be prepared and presented to the Board.

No action taken. The Board accepted the Financial Report for December 2021 as presented and a copy of the report is attached hereto as exhibit "D".

F. Marketing Report

Mr. John Wilson explained that Ben Whiteside, The Focus Group, was not present. The Focus Group updates the HCUA Web Page and Face Book with the advertising of projects for bid and Solid Waste updates.

Supervisor Marlin Ladner requested public comments to be included in the Marketing Report in the future.

Mr. Wilson noted that public comments will be included in the Marketing Report in the future.

No action taken. The Board accepted the Marketing Report as submitted by The Focus Group and a copy is attached hereto as exhibit "E".

G. Action Items

1. Old Business

None

2. New Business

G2a. South Gulfport Digester Cleaning – Award

Mr. John Wilson explained the South Gulfport Digester Cleaning – Award is a maintenance item.

Mayor George Bass made a motion to accept the South Gulfport Digester Cleaning – Award, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed and a copy of the South Gulfport Digester Cleaning – Award, is attached hereto as exhibit "F".

.....
G2b. Polymer – Award

Mr. John Wilson recommended that the board to approve the Polymer – Award, to Polydyne, Inc.

Mayor Billy Hewes made motion to approve Polymer – Award, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed and a copy of the Polymer – Award is attached hereto as exhibit "G".

.....
G2c. Waste Tire Contract

Mr. John Wilson recommended that the board approve the Waste Tire Contract to extend the current contract for Mississippi Tire Recyclers. The funds to pay the Contractor to haul the tires, comes from a state Tire Grant.

Mr. Al Gombos made motion to approve Waste Tire Contract, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed and a copy of the Waste Tire Contract is attached hereto as exhibit "H".

.....
H. Solid Waste

1. Solid Waste Report

Mr. Alan Lane explained that the recycling participation rate for the month of December 2021, was 36% and the rate is average rate during the holidays. Cardboard Recycling Day collected 6,000 pounds of cardboard.

No action taken. The Board accepted the Solid Waste Report as submitted and a copy of the Solid Waste Report is attached hereto as exhibit "I".

.....
2. Solid Waste Fines

The amounts presented for approval for retainage returned, \$22,638.83 for Waste Management and \$6,569.43 for Pelican Waste.

Ms. Jaclyn Turner made motion to approve Solid Waste Fines, seconded by Mayor George Bass. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. The Board accepted the Solid Waste Fines as presented and a copy of the Solid Waste Fines is attached hereto as exhibit "J".

.....
I. Executive Director's Report

None

.....
J. Executive Session

None

.....
K. Adjourn – At this time Mayor George Bass made a motion to adjourn, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

.....


Harrison County Utility Authority



Harrison County Utility Authority