

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
June 17, 2021

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on June 17, 2021, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Chipper McDermott, City of Pass Christian, Director
James Rafferty, City of Pass Christian, Mayor Elect
Michael Leonard, representing the City of Biloxi
Mayor George Bass, City of Long Beach, Director
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Supervisor Connie Rockco, Harrison County (2), Director
Mr. John Wilson, Executive Director, HCUA
Ms. Cindy Breaux, Chief Financial Officer, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire
David Perkins, O&M Manager
Bart Clover, IT Manager

ABSENT:

AUDIENCE:

Charles Roberts, Pelican Waste
Mark Walker, Pelican Waste
Greg Cullom, HUB International
Shea Magee, Waste Management
Bernie Parker, City of Long Beach, Councilman
Brett Pund, The Focus Group

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Billy Hewes, representing City of Gulfport, called the meeting to order. Mr. Michael Leonard, representing

the City of Biloxi, was in route to the Board Meeting. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor Billy Hewes opened the floor for public comments.

There were no public comments.

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Mayor Billy Hewes addressed Amendments to Agenda. Item previously noted on original Agenda as G2b - Member Appreciation, and later listed on Agenda Revised – as G2g - Member Appreciation will be moved as item I-a, under I. Executive Director’s Report. Added Agenda items G2d - Long Beach Sewer Upgrade - Project II - Rescind C.O. #1, G2e - Tire Grant – Approval, G2f - Long Beach Wastewater Upgrades – SP 12 Phase I – Award.

Mayor Chipper McDermott made motion to Amend to Agenda, move item Member Appreciation to item I-a and add items G2d - Long Beach Sewer Upgrade - Project II - Rescind C.O. #1, G2e - Tire Grant – Approval, G2f - Long Beach Wastewater Upgrades – SP 12 Phase I – Award, seconded by Mayor George Bass. A roll call vote resulted in the following votes:

Biloxi		
Gulfport	voted	aye
D’lberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed to amend agenda, move item Member Appreciation to item I-a and add items G2d - Long Beach Sewer Upgrade - Project II - Rescind C.O. #1, G2e - Tire Grant – Approval, G2f - Long Beach Wastewater Upgrades – SP 12 Phase I – Award.

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C. Approval of the Claims Docket dated June 17, 2021

Mayor George Bass made a motion to approve the Claims Docket dated June 17, 2021, seconded by Supervisor Connie Rockco. A roll call vote resulted in the following:

Biloxi		
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated June 3, 2021

Mayor George Bass made a motion to approve the Board Meeting Minutes dated June 3, 2021, seconded by Mr. Al Gombos. A roll call vote resulted in the following:

Biloxi		
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated June 3, 2021 is attached hereto as exhibit "C".

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E. Financial Report

Ms. Cindy Breaux explained she continues to prepare the FY22 Budget.

Mr. John Wilson added, HCUA is on track with the FY21 Budget.

No action required. A copy of the Financial Report is attached hereto as exhibit "D".

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F. Marketing Report

Mr. Brett Pund, The Focus Group, presented the Marketing Report for the month of May 2021.

The Face Book stats for May 2021, reached over 54,000 residents, up 99% from April 2021. Engagements were over 1,500. The clicks for ads were over 1,100. The average click rate was 1.24 with an average \$.36 cost per click. The standard industry average is .9 click rate with average cost per click \$1.72.

A solid waste graphics guideline was posted on Face Book in May 2021 and reached over 37,000, and the month of June 2021 has currently over 30,000 engagements.

The Board accepted the Marketing Report as submitted by The Focus Group. A copy of the report is attached hereto as exhibit "E".

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G. Action Items

1. Old Business

NONE

2. New Business

G2a. House Count

Mr. John Wilson explained that the house count number is for FY22 Budget for each member agency. The house count for the county was based on a physical house count and the cities' house counts were put together with information received from city billing departments.

Mayor Chipper McDermott made motion to adopt House Count, second by Mayor George Bass. A roll call vote resulted in the following:

Biloxi		
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

A copy of the House Count is attached hereto as exhibit "F".

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G2b. FY 21/22 & 23 Audit – Reject & Readvertise

Mr. John Wilson explained FY Audit RFP was originally advertised with submission deadline as June 11, 2021. The deadline was moved to June 1, 2021, the change was made in the advertisement, the date was not changed in the scope of services. One firm submitted RFP by the June 1, 2021 deadline and two other firms expressed interest after the bid opening date. Mr. Wilson requested the board to reject the proposal submitted and readvertise FY Audit RFP.

Supervisor Marlin Ladner made motion to approve FY 21/22 & 23 Audit – Reject & Readvertise, seconded by Mayor George Bass. A roll call vote resulted in the following:

Biloxi		
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the FY 21/22 & 23 Audit – Reject & Readvertise is attached hereto as exhibit "G".

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G2c. Renewal Proposal – Property and Casualty Insurance Renewal

Mr. John Wilson explained that HUB International was the only firm that expressed interest in Proposal for Property and Casualty Insurance. Mr. Wilson introduced Greg Cullom from HUB International.

Mr. Greg Cullom noted rates have increased from last year. The quote of \$282,916 is for all Property and Casualty Insurance Lines of coverage, including Commercial Property, Inland Marine, Equipment Breakdown, General Liability, Business Auto, Cyber Liability, Workers Compensation, and Umbrella Coverages. The quote includes 15% Premium increase for the 06/18/2021 – 06/18/2022 policy period.

Mayor Billy Hewes noted that the coast has built back, after Hurricane Katrina, to a higher standard and higher code guidelines but insurance rates do not seem to reflect the upgrades.

Mr. Michael Leonard, representing the City of Biloxi, arrived and took his seat, with the Board of Directors.

Supervisor Marlin Ladner made motion to approve Renewal Proposal – Property and Casualty Insurance Renewal, seconded by Supervisor Connie Rockco. A roll call vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Renewal Proposal – Property and Casualty Insurance Renewal is attached hereto as exhibit “H”.

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G2d. Long Beach Sewer Upgrade – Project II – Rescind C.O. #1

Mr. John Wilson explained the request for Long Beach Sewer Upgrade – Project II – Rescind C.O. #1, is a result of the Award of Base Bid and Alternate 2 that included a deductive Change Order. The Change Order also included a change to the scope of services. The award of the project, failed to be in compliance with Procurement guidelines. MDEQ is aware of non-compliance and the request to rescind CO #1 for Long Beach Sewer Upgrade – Project II.

Mr. Jim Simpson noted that the Rescind of Change Order #1 only rescinds the Change Order #1.

Mayor George Bass made motion to approve Long Beach Sewer Upgrade – Project II – Rescind C.O. #1, seconded by Mr. Al Gombos. A roll call vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Sewer Upgrade – Project II – Rescind C.O. #1 is attached hereto as exhibit “I”.

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G2e. Tire Grant - Approval

Mr. John Wilson explained HCUA has submitted a new application for a Waste Tire Grant for \$51,500.00 to MDEQ. Mr. Wilson requested approval from board to execute the new grant with MDEQ.

Mayor George Bass made motion to approve Tire Grant – Approval, seconded by Mr. Al Gombos. A roll call vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Tire Grant - Approval is attached hereto as exhibit “J”.

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G2f. Long Beach Wastewater Upgrades – SP12 Phase 1 – Award

Mr. John Wilson explained previous bids on Long Beach Wastewater Upgrades – SP12 Phase 1, were rejected due to bids being over budget. Changes were made to the original project to decrease budget amount and revised project received new bids. Mr. Wilson made recommendation to award to low bidder, J.Levens, Inc., at base bid with Alternate 2 (Odor Control for Nicholson and South Forest).

Mayor George Bass made motion to discuss, seconded by Supervisor Connie Rockco.

Mayor George Bass asked Mr. Wilson if the odor control was the low dollar control discussed, in Mayor George Bass’s office.

Mr. Wilson confirmed that the odor control was the lower dollar control discussed.

Mayor George Bass made motion to approve Long Beach Wastewater Upgrades – SP12 Phase 1 – Award, seconded by Supervisor Connie Rockco. A roll call vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the approve Long Beach Wastewater Upgrades – SP12 Phase 1 – Award is attached hereto as exhibit “K”.

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H. Solid Waste Report

Mr. Alan Lane explained tonnage is higher for yard waste. Recycling is down from last month and expected to be lower for this time of the year.

Supervisor Connie Rockco explained she continues to receive complaints on curbside debris/Pelican Waste.

Mr. Mike Leonard, representing City of Biloxi, agreed City of Biloxi is also receiving complaints on curbside debris/Pelican Waste.

Mayor Billy Hewes directed specific address complaints for curbside debris/Pelican Waste, to be addressed with Mr. Alan Lane after the Board Meeting.

The Board accepted the Solid Waste Report as presented. A copy of the report is attached hereto as exhibit "L".

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I. Executive Director's Report

S14 Project is proceeding and on schedule. Manhole repairs are nearing completion. North section of pipes of forcemain are installed, waiting on meter box to tie into system and in the process of completing pipes on forcemain for South section. July 11, 2021 is the projected project completion date.

Ia. Member Appreciation - Mayor Chipper McDermott was recognized for his service to the community and Board of Directors for the Harrison County Utility Authority.

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J. Executive Session

There was no need for Executive Session.

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K. Adjourn – At this time Mayor George Bass made a motion to adjourn, seconded by Mr. Al Gombos. A roll call vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.





Harrison County Utility Authority



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