

HARRISON COUNTY UTILITY AUTHORITY
BOARD MEETING
March 17, 2022 - Revised

Be it remembered that a meeting of the Harrison County Utility Authority Board of Directors was held on March 17, 2022, at 9:00 a.m. at the Harrison County Utility Authority Board Room, at 10271 Express Drive in Gulfport, Mississippi. In attendance were:

BOARD AND STAFF:

Mayor Billy Hewes, City of Gulfport, Director
Mayor Jimmy Rafferty, City of Pass Christian, Director
Mayor Andrew "Fof" Gilich, City of Biloxi, Director
Bernie Parker, representing the City of Long Beach
Mr. Al Gombos, representing the City of D'Iberville
Supervisor Marlin Ladner, Harrison County (1), Director
Jaclyn Turner, representing Harrison County (2)
Mr. John Wilson, Executive Director, HCUA
Mr. Alan Lane, Solid Waste Coordinator, HCUA
Ms. Sheila Marsh, Office Manager, HCUA
Mr. James Simpson, Wise Carter, Attorneys and Esquire

ABSENT:

Ms. Cindy Breaux, CFO, HCUA
Ben Whiteside, The Focus Group

AUDIENCE:

Charles Roberts, Pelican Waste
Shea Magee, Waste Management
Bobby Knesal, H2O

Letters of Designations are attached hereto as exhibit "A".

There being a quorum sufficient to transact business of the Authority, Mayor Andrew "Fof" Gilich, representing City of Biloxi, called the meeting to order. The following proceedings were had and done.

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A. Opening Prayer and Pledge of Allegiance

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B. Public Comments

Mayor Andrew "Fof" Gilich opened the floor for public comments.

There were no public comments.

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C. Approval of the Claims Docket dated March 17, 2022

Supervisor Marlin Ladner made a motion to approve the Claims Docket dated March 17, 2022, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit "B".

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D. Approval of Board Meeting Minutes dated March 3, 2022

Mr. Al Gombos made a motion to approve the Board Meeting Minutes dated March 3, 2022, seconded by Mayor Andrew "Fofu" Gilich. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	recused
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Board Meeting Minutes dated March 3, 2022, is attached hereto as exhibit "C".

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E. Acceptance of Technical Committee Meeting Minutes dated February 23, 2022

Mayor Billy Hewes noted that only "acceptance" of the Technical Committee Meeting Minutes is required, not "approval" of the Technical Committee Meeting Minutes.

Mr. Al Gombos made a motion to accept the Technical Committee Meeting Minutes dated February 23, 2022, with the wording changed from "Approval" to "Acceptance" of Technical Committee Meeting Minutes, seconded by Mayor Jimmy Rafferty. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of Technical Committee Meeting Minutes dated February 23, 2022, is attached hereto as exhibit "D".

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F. Financial Report

Mr. John Wilson noted that the budget is on target and capital projects will be included in the second part of year financials.

No action required. The Board accepted the Financial Report for February 2022, as presented. A copy of the report is attached hereto as exhibit "E".

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G. Marketing Report

Mr. John Wilson explained that Ben Whiteside with The Focus Group was not in attendance and there have been no major changes listed on the HCUA web site or HCUA face book page.

No action required. The Board accepted the Marketing Report as submitted by The Focus Group. A copy of the Marketing Report is attached hereto as exhibit "F".

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H. Action Items

1. Old Business

None

2. New Business

H2a. Keegan Bayou Administration Building Generator Bid Award

Mr. John Wilson recommended approval for Keegan Bayou Administration Building Generator Bid Award. Award is for the replacement of the generator.

Mr. Al Gombos made motion to approve Keegan Bayou Administration Building Generator Bid Award, seconded by Supervisor Marlin Ladner. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye

Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Keegan Bayou Administration Building Generator Bid Award, is attached hereto as exhibit "G".



H2b. Long Beach Wastewater Upgrades Phase II (SP13) – Change Order #2

Mr. John Wilson recommended approval for Long Beach Wastewater Upgrades Phase II (SP13) – Change Order #2. Mr. Wilson explained the change order includes pipe adjustments for Pineville Avenue and Klondyke Road.

Mr. Bernie Parker made motion to approve Long Beach Wastewater Upgrades Phase II (SP13) – Change Order #2, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D’Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Long Beach Wastewater Upgrades Phase II (SP13) – Change Order #2 is attached hereto as exhibit "H".



H2c. Approval of Biosolids Removal Contract

Mr. John Wilson recommended approval and award of Approval of Biosolids Removal Contract to Breaux Services, the only bid HCUA received.

Mr. Al Gombos made motion to approve and award Approval of Biosolids Removal Contract, seconded by Supervisor Marlin Ladner, with discussion.

Supervisor Ladner requested clarification of the amount estimated for the increase of cost for services. Mr. Wilson noted eight to ten percent increase.

A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye

D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion passed. A copy of the Approval of Biosolids Removal Contract is attached hereto as exhibit "I".

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I. Executive Director's Report

Mr. John Wilson provided RFP draft for Solid Waste, Request For Proposal Collection of Residential Garbage, Curbside Recycling and Trash Waste handout to the Board Members for review and discussion. Mr. Wilson explained that changes in the RFP will include maintenance to existing carts that HCUA will own after current contract expires, and changes to account for new carts required from the growth in population.

Mr. Al Gombos expressed concern that there has been no accountability for cart inventory. The number of carts originally issued do not balance with the number of carts that are paid for by the city or residents. There should be accountability for where carts are located. There is a house on Pringle in D'Iberville where three brown carts have been located for several months, but only one cart is billed.

Mr. John Wilson explained that the house count is a moment and time to account for carts but the count changes from day to day as residents move in and out of locations. If any carts, including extra carts, are located on private property, HCUA or the contractors cannot go on private property to retrieve the carts.

Mr. Al Gombos expressed that quality assurance services should be conducted by the solid waste contractors. A distribution plan was requested nine months prior contract for accountability of carts, but the distribution plan was never received. With the count of 4200 carts, only 3600 has been accounted for, which is a questionable difference. The extra carts are assets that are not accounted for in the city and no address should have two brown cans.

Supervisor Marlin Ladner requested clarification on the protocol when a driver notices two brown carts at a residence.

Mr. Alan Lane explained that when there is a report of an unauthorized cart(s) at a location, the cart(s) are being removed if the cart(s) are not located on private property. HCUA and Waste Management is actively monitoring for unauthorized carts. Mr. Lane noted that carts are only scanned when carts are emptied, and drivers should be reporting extra carts when extra carts are noticed at residences.

Mayor Andrew "Fofu" Gilich requested a report that includes data for the service route, service date, id and address of each service address, and the rfid number in order for reconciling of information in the City of Biloxi's data system.

Mr. Al Gombos requested the original solid waste distribution plan be forwarded to him for review.

Mr. John Wilson explained that the RFP noted new carts purchased are based on future population growth. The cart size will increase from 35 gallon to 65 gallon and carts will be distributed based on new service, damaged carts and resident requests in order to avoid the expense of all replacement carts at one time. The contract allows for one thousand carts replaced per year.

Supervisor Marlin Ladner requested clarification on the solid waste contract, and whether or not, the language in the contract requires the contractor to monitor the count of carts at a residence.

Mr. John Wilson explained that the solid waste contract does include the solid waste contractor monitoring the count of carts at a residence. The truck registers the rfid chip, but the driver does not know instantly the status of the cart.

Mr. Al Gombos explained that ongoing problems could be costly for cities and old carts should be accounted for including out of service carts. Mr. Gombos noted that the cameras and footage from the trucks could assist in following up on unauthorized carts.

Mr. John Wilson added that the solid waste discussion is to ensure that all information for the Solid Waste RFP is included in the RFP. In the RFP presented, eight cubic yards is included as the amount retrieved at locations that have large debris piles. The solid waste term has changed from six years to ten years and will be verified, a six-year term plus four one-year terms if consistent. The cpi index used for budget was six percent. Waste Management requests HCUA use the Utility and Sanitation Worker Index, which yields a lower cpi for HCUA. Pricing for commercial dumpsters for member agencies is also included which will allow for transparency.

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J. Executive Session

There was no need for Executive Session.

Mr. James Simpson explained that Dolans Trailor Park topic is an ongoing discussion. The attorney for residents notes that HCUA had a duty to notify of Dolan's Trailor Park sewer hook up. Mr. Simpson disagrees that HCUA had a duty to notify any residents of sewer hook for Dolan's Trailor Park. The attorney for the residents feels that Harrison County should set funds aside in budget for the cost of a sewer project for grinder systems.

Supervisor Marlin Ladner requested cost clarification for the project and if HCUA had any legal obligation to the residents associated with the Dolan Trailor Park lagoon.

Mr. John Wilson explained that South Boulevard is estimated at \$370,000 and another road ties into Dolan Trailor Park. The estimate for the two streets is \$600,000, to connect to the pump station, place a low pressure force main, and tie into the system with grinder pumps. HCUA would not own the grinder pumps. The project can be listed as a Harrison County Project or as

a HCUA capital project. There are several properties in the area but only 40 residences associated with the two streets.

Mr. James Simpson noted that there is no legal obligation by HCUA at this time to the residents involved with the Dolan Traylor Park lagoon. The private homeowners made the agreement with Dolan Traylor Park to use lagoon and HCUA was not involved in the agreement. HCUA picked up Dolan's Traylor Park when the lagoon was removed from service. HCUA was unaware that private homeowners were removed from service from the lagoon.

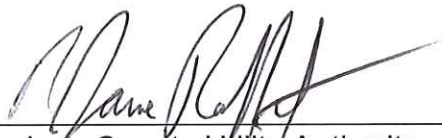
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K. Adjourn – At this time Mayor Andrew “Fofu” Gilich made a motion to adjourn, seconded by Mr. Al Gombos. A vote resulted in the following:

Biloxi	voted	aye
Gulfport	voted	aye
D'Iberville	voted	aye
Long Beach	voted	aye
Harrison County (1)	voted	aye
Harrison County (2)	voted	aye
Pass Christian	voted	aye

The motion to adjourn passed.

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Harrison County Utility Authority



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